



Chisago Soil & Water Conservation District

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May 9, 2017

REGULAR BOARD MEETING MINUTES

The May Board meeting of the Chisago Soil and Water Conservation District was convened at the USDA Ag. Service Center in North Branch on May 9, 2017. Vice-Chair Cleveland called the meeting to order at 8:00 a.m.

ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold, David Tollberg and Justin Wilson
Staff present: Craig Mell, Susan Humble, Casey Thiel and Dale Krystosek (BWSR Performance Review & Assistance Program Coordinator)

AGENDA

Motion by Wilson and seconded by Mold to approve the agenda as printed. Motion carried.

CONSENT AGENDA

Motion by Tollberg and seconded by Mold to approve the Consent Agenda as printed. Motion carried.

CORRESPONDENCE

Recent correspondence were reviewed by the board, no action taken.

Chair Birkholz arrived.

STAFF REPORTS

SWCD District Administrator Craig Mell reviewed the past months SWCD activities.

NEW BUSINESS

BWSR Performance Review and Assistance Program

Dale Krystosek, Board of Water & Soil Resources (BWSR) Performance Review & Assistance Program (PRAP) Coordinator, informed the Board that the Chisago SWCD is scheduled for a Level II PRAP in 2017. A Level II review is a routine, interactive review intended to cover all LGUs at least once every 10 years. A Level II review evaluates progress on plan implementation, operational effectiveness, and partner relationships. This review includes assessing compliance with Level II performance standards. No Board action was taken.

St. Croix River Association Contract

Motion by Cleveland and seconded by Wilson to approve the 2017 St. Croix River Association Grant Agreement (Agreement No. 4112017) and to authorize District Administrator Mell to be the grantee's authorized representative. Motion carried.

BWSR Farm Bill Assistance Grant Application

Motion by Mold and seconded by Tollberg to authorize District Administrator Mell to finalize and submit a MN Farm Bill Assistance Grant application to the MN Board of Water and Soil Resources by the May 19, 2017 deadline. Motion carried.

NACD Urban Agriculture Conservation Initiative Grant Application

Motion by Wilson and seconded by Cleveland to authorize District Administrator Mell to submit the Urban Agriculture Conservation Initiative Grant application to the National Association of Conservation Districts and that the SWCD has no conflicts of interest with this grant application. Motion carried.

OLD BUSINESS

State Buffer Program

District Administrator Mell updated the Board on the status of the State Buffer Law in Chisago County. No Board action was taken.

COST SHARE PROGRAMS

Motion by Wilson and seconded by Mold to approve the following cost share request:

- Applicant: City of Lindstrom
 - Contract #: TW SRA 15-10
 - Conservation Practice: 410 Grade Stabilization Structure
 - Project Completion Date: November 30, 2017
 - Total Project Cost: \$44,000
 - Approved Cost Share Amount: \$44,000
 - \$34,100 – FY15 Targeted Watershed Grant
 - \$9,900 – Chisago Lakes Lake Improvement District
 - Technical Representative: James Landini, PE, Washington Conservation District
- Motion carried.

Motion by Tollberg and seconded by Mold to approve the following cost share request:

- Emily Eastwood, Chisago Lake
 - \$1,500 Chisago Lakes Lake Improvement District Landowner Cost Share Program
 - Chad Wynia, North Lindstrom Lake
 - \$1,500 Chisago Lakes Lake Improvement District Landowner Cost Share Program
- Motion carried.

Motion by Cleveland and seconded by Tollberg to approve the following project certification and cost share payment:

- Applicant: John Lelwica
 - Contract #: TW AG 15-9
 - Conservation Practice: WASCOB, Grass Waterway, and Diversion
 - Requested Cost Share Amount: \$24,901
 - Previous Partial Payment (approved February 14, 2017): \$23,656
 - Current Cost Share Payment Request: \$1,245 FY15 Targeted Watershed Demonstration Grant
- Motion carried.

COMMITTEE REPORTS

No action taken.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, June 13, 2017, at 8:00 a.m.

ADJOURNMENT

Motion by Mold and seconded by Cleveland to adjourn the meeting at 9:55 a.m.



Secretary

*Attachments available at SWCD office.

6-13-17

Date