



Chisago Soil & Water Conservation District

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June 13, 2017

REGULAR BOARD MEETING MINUTES

The June Board meeting of the Chisago Soil and Water Conservation District was convened at the USDA Ag. Service Center in North Branch on June 13, 2017. Chair Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold, David Tollberg (left @ 9:10 a.m.) and Justin Wilson

Staff present: Craig Mell, Susan Humble, and Deb Hermel (NRCS District Conservationist)

AGENDA

Motion by Mold and seconded by Wilson to approve the Agenda as printed. Motion carried.

CONSENT AGENDA

Motion by Cleveland and seconded by Mold to approve the Consent Agenda as printed. Motion carried.

CORRESPONDENCE

Recent correspondence were reviewed by the board.

Motion by Cleveland and seconded by Tollberg to approve paying registration and expenses for supervisors and staff to attend the Metropolitan Area Conservation Districts Area IV Summer Meeting and Tour in Stillwater, MN on Wednesday, July 12, 2017. Motion carried.

Motion by Wilson and seconded by Tollberg to approve paying registration and expenses for supervisors and staff to attend the Minnesota Association of Soil and Water Conservation Districts SWCD Governance Training in Bloomington, MN on September 14-15, 2017. Motion carried.

STAFF REPORTS

NRCS District Conservationist Deb Hermel reviewed the past months NRCS activities.

SWCD District Administrator Craig Mell reviewed the past months SWCD activities.

COST SHARE PROGRAMS

Motion by Mold and seconded by Wilson to approve the following project certification and cost-share payment:

- Applicant: City of Center City
- Contract #: TW SRA 15-9
- Conservation Practice: Rock Lined Channel and Vegetated Swale
- Approved Cost Share Amount: \$16,004
 - \$11,000 – FY15 Targeted Watershed Demonstration Grant
 - \$5,004 – Chisago Lakes Lake Improvement District

Motion carried.

Motion by Tollberg and seconded by Cleveland to approve the following project certification and cost-share payment:

- Applicant: Bryan Peterson
- Contract #: CWF DCGS 15-3
- Conservation Practice: Water and Sediment Control Basin
- Total Project Cost: \$62,647.12
- Approved Cost Share Amount: \$44,109.16 FY15 CWF Dry Creek Watershed Gully Stabilization Program

Motion carried.

Motion by Birkholz and seconded by Wilson to approve the following cost share request:

- Applicant: Mallery Jersey's Inc.
- Contract #: CWF WQIMJ 17-1
- Conservation Practice: Grade Stabilization Structure
- Project Completion Date: December 31, 2018
- Total Project Cost: \$23,000
- Approved Cost Share Amount: \$14,000 CWF Water Quality Improvements on the Mallery Jersey Dairy Farm
- Technical Representative: Deb Hermel, USDA NRCS District Conservationist

Motion carried.

Motion by Wilson and seconded by Tollberg to approve the following cost share request:

- Bonita Holt, South Center Lake
 - \$1,500 Chisago Lakes Lake Improvement District Landowner Cost Share Program

Motion carried.

Motion by Mold and seconded by Cleveland to approve the following contract amendment:

- Applicant: David & Carole Cartwright
- Contract #: CP15-3
- Conservation Practice: Shoreline Restoration
- Original Cost Share Request: \$4,000
 - \$3,000 – FY 15 CWF Community Partners Grant
 - \$1,000 – Rush Lake Improvement Association
- Amended Cost Share Request: \$6,800
 - \$5,300 – FY 15 CWF Community Partners Grant
 - \$1,500 – Goose Lake Association
- Technical Representative: James Landini, PE, Washington Conservation District

Motion carried.

OLD BUSINESS

State Buffer Program

District Administrator Mell updated the Board on the status of the State Buffer Law in Chisago County. No Board action was taken.

NEW BUSINESS

USDA Cooperative Working Agreement

Motion by Cleveland and seconded by Tollberg to approve the Cooperative Working Agreement between the United States Department of Agriculture Natural Resource Conservation Service and the Chisago County Soil and Water Conservation District and to authorize SWCD Board Chair Birkholz to sign the Cooperative Working Agreement on behalf of the Chisago SWCD. Motion carried.

Chisago SWCD Data Practices Policy

Motion by Mold and seconded by Wilson to approve the Data Practices Policies and Procedures for the Chisago Soil and Water Conservation District as presented. Motion carried.

2018 Preliminary Budget

Motion by Mold and seconded by Cleveland to approve the 2018 Preliminary Budget as presented by the District Finance Committee. Motion carried.

BWSR FY18 MN Farm Bill Assistant Grant

Motion by Wilson and seconded by Mold to approve to approve the MN Board of Water & Soil Resources 2018 Farm Bill Assistance Grant Agreement and to designate District Administrator Mell as the District's Authorized Representative to sign the grant agreement. Motion carried.

July SWCD Board Meeting Date

Motion by Birkholz and seconded by Cleveland to change the regular July Board Meeting date to Tuesday, July 18, 2017 due to schedule conflicts. Motion carried.

COMMITTEE REPORTS

No action taken.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, July 18, 2017, at 8:00 a.m.

ADJOURNMENT

Motion by Wilson and seconded by Mold to adjourn the meeting at 9:30 a.m.



Secretary

*Attachments available at SWCD office.

7-18-17
Date

