



# Chisago Soil & Water Conservation District

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Phone (651)674-2333 [www.chisagoswcd.org](http://www.chisagoswcd.org)

October 10, 2017

## REGULAR BOARD MEETING MINUTES

The October Board meeting of the Chisago Soil and Water Conservation District was convened at the USDA Ag. Service Center in North Branch on October 10, 2017. Chair Birkholz called the meeting to order at 8:00 a.m.

### ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold and Justin Wilson

Absent: David Tollberg

Staff present: Craig Mell, Susan Humble and Casey Thiel (attended during the Cost Share Program discussion)

Others: Deb Hermel (NRCS District Conservationist)

### AGENDA

Motion by Mold and seconded by Cleveland to approve the Agenda as printed. Motion carried.

### CONSENT AGENDA

Motion by Wilson and seconded by Cleveland to approve the Consent Agenda as printed. Motion carried.

### CORRESPONDENCE

Recent correspondence were reviewed by the board.

Motion by Wilson and seconded by Mold to approve Supervisors, Staff and the 2017 Outstanding Conservationists attendance at the MASWCD Annual Convention on December 3-5, 2017, and pay all necessary expenses (travel, lodging, and meals) related to the MASWCD Annual Convention. Motion carried.

### STAFF REPORTS

NRCS District Conservationist Deb Hermel reviewed the past months NRCS activities (\*see attached).

SWCD District Administrator Craig Mell reviewed the past months SWCD activities (\*see attached).

### COST SHARE PROGRAMS

Motion by Mold and seconded by Wilson to approve the following project certification and cost-share payment:

- Applicant: David and Carole Cartwright
- Contract #: CP15-3
- Conservation Practice: Lakeshore restoration
- Total Project Cost: \$14,923
- Approved Cost Share Payment: \$6,800
  - \$5,300 FY15 CWF Community Partners Grant
  - \$1,500 Rush Lake Improvement Association

Motion carried

Motion by Wilson and seconded by Cleveland to approve the following project certification and cost-share payment:

- Applicant: Emily Eastwood
- Conservation Practice: Lakeshore Restoration

- Total Project Cost: \$6,675.94
- Approved Cost Share Payment: \$1,500 Chisago Lakes Lake Improvement District

Motion carried.

Motion by Birkholz and seconded by Mold to approve the following project certification and cost-share payment:

- Applicant: Max Gustafson
- Contract #: TW AG 15-14
- Conservation Practice: Access Control (472) with Fencing (382)
- Total Project Cost: \$4,561.50
- Approved Cost Share Amount: \$3,200
  - \$2,400 FY15 Targeted Watershed Grant
  - \$800 Chisago Lakes Lake Improvement District

Motion carried.

Motion by Cleveland and seconded by Wilson to approve the following project certification and cost-share payment:

- Applicant: Mike and Jessica Wolkerstorfer
- Contract #: CP15-4
- Conservation Practice: Rain Gardens
- Total Project Cost: \$6,350
- Requested Cost Share Amount: \$5,700
  - \$4,700 FY 15 CWF Community Partners Grant
  - \$1,000 Goose Lake Association

Motion carried.

Motion by Wilson and seconded by Cleveland to approve the following cost share request:

- Applicant: Cramaur Farms, LLC
- Contract #: Buffer 18-1
- Conservation Practice: 393 Filter Strip
- Project Completion Date: November 1, 2018
- Total Project Cost: \$1,500
- Approved Cost Share Amount: \$1,100 FY18 Buffer Cost Share Program
- Technical Representative: Mary Jo Youngbauer, SWCD Conservation Technician

Approved: Birkholz, Cleveland and Wilson, Abstained: Mold

Motion carried.

Motion by Mold and seconded by Wilson to approve the following cost share request:

- Applicant: Petersen Farms of Rush City, Inc.
- Contract #: Buffer 18-2
- Conservation Practice: 393 Filter Strip
- Project Completion Date: November 1, 2018
- Total Project Cost: \$2,000
- Approved Cost Share Amount: \$1,500 FY18 Buffer Cost Share Program
- Technical Representative: Mary Jo Youngbauer and/or Shane Hultman

Motion carried.

Motion by Wilson and seconded by Mold to approve the following cost share request:

- Applicant: City of Center City Pioneer Lake Outlet
- Contract #: TW SRA 15-12
- Conservation Practice: 587 Structure for Water Control

- Project Completion Date: November 30, 2018
  - Approved Cost Share Amount: \$38,000
    - \$29,000 FY15 Targeted Watershed Grant
    - \$9,000 Chisago Lakes Lake Improvement District
  - Technical Representative: James Landini, PE, Washington Conservation District
- Motion carried

Motion by Cleveland and seconded by Mold to approve the following cost share request:

- Applicant: Don & LuAnn Novotny
  - Contract #: TW SRA 15-11
  - Conservation Practice: 638 Rock Lined Channel
  - Project Completion Date: November 30, 2018
  - Approved Cost Share Amount: \$25,000
    - \$20,500 FY15 Targeted Watershed Grant
    - \$4,500 Chisago Lakes Lake Improvement District
  - Technical Representative: James Landini, PE, Washington Conservation District
- Motion carried.

Motion by Birkholz and seconded by Cleveland to approve the following cost share request:

- Applicant: Frank Salava
    - \$1,500 Chisago Lakes Lake Improvement District Landowner Cost Share Program
- Motion carried.

**OLD BUSINESS**

**State Buffer Program**

District Administrator Mell updated the Board on the status of the State Buffer Law.  
No Board action was taken.

**NEW BUSINESS**

**MN Department of Ag Township Nitrate-Nitrogen Testing Program**

Motion by Cleveland and seconded by Wilson to approve the Joint Powers Agreement with the MN Department of Agriculture to administer the Chisago County Township Nitrate-Nitrogen Testing Program and to designate District Administrator Mell as the District's Authorized Representative to sign all documents related to this agreement.

Approved: Birkholz, Cleveland and Wilson, Opposed: Mold  
Motion carried.

**COMMITTEE REPORTS**

No action taken.

**UPCOMING BOARD MEETING**

The next regular Board meeting is scheduled for Tuesday, November 14, 2017, at 8:00 a.m.

**ADJOURNMENT**

Motion by Mold and seconded by Wilson to adjourn the meeting at 9:20 a.m.



Secretary

11-14-17

Date

\*Attachments available at SWCD office.