



Chisago Soil & Water Conservation District

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February 13, 2018 REGULAR BOARD MEETING MINUTES

The February Board meeting of the Chisago Soil and Water Conservation District was convened at the USDA Ag. Service Center in North Branch on February 13, 2018. Chair Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold, and Justin Wilson
Board members absent: David Tollberg
Staff present: Craig Mell and Susan Humble

AGENDA

Motion by Mold and seconded by Cleveland to approve the Agenda after adding Item 6c) Chisago Lakes High School StormTech Chamber. Motion carried.

CONSENT AGENDA

Motion by Cleveland and seconded by Mold to approve the Consent Agenda as listed after removing the Financial Reports for review. Motion carried.

Motion by Mold and seconded by Cleveland to accept the Financial Reports as presented. Motion carried.

CORRESPONDENCE

Recent correspondence were reviewed by the board.

Motion by Mold and seconded by Cleveland to approve paying registration and expenses for Supervisors and Staff to attend the MASWCD Legislative Briefing & Day at the Capitol on March 12&13, 2018, in St. Paul, MN. Motion carried.

STAFF/SUPERVISOR REPORTS

SWCD District Administrator Craig Mell reviewed the past months SWCD activities.

COST SHARE PROGRAMS

Motion by Wilson and seconded by Mold to approve a Contract for Services with MM Engineering LLC, not to exceed \$9,000, for the completion of a Comprehensive Nutrient Management Plan for Mallery Jerseys Inc. utilizing FY17 Clean Water Fund grant – Water Quality Improvements on the Mallery Jersey Dairy Farm. Motion carried.

Motion by Cleveland and seconded by Mold to approve the following cost-share request:

- Applicant: Glen Holmstrom
- Contract #: Buffer 18-3
- Conservation Practice: 393 – Filter Strip
- Project Completion Date: 11/1/18
- Approved Cost Share Amount: \$500 FY18 Buffer Cost Share Program
- Technical Representative: Mary Jo Youngbauer and/or Shane Hultman

Motion carried.

Chisago Lakes High School StormTech Chamber

The Board discussed the installation of a StormTech Chamber at the Chisago Lakes High School as part of the new Community Center and parking lot. The consensus of the Board was to continue working with the Chisago Lakes High School towards the installation of this project. No Board action was taken.

OLD BUSINESS

State Buffer Program

District Administrator Mell updated the Board on the status of the State Buffer Law.

NEW BUSINESS

2017 Annual Report/2018 Annual Plan of Work

Motion by Mold and seconded by Wilson to approve the 2017 Annual Report/2018 Annual Plan of Work as presented (*see attached). Motion carried.

2017 Final Financial Report

Motion by Mold and seconded by Cleveland to approve the 2017 Final Financial Report as presented (*see attached). Motion carried.

2018 Partner Agreements – Urban BMP Maintenance Program

Motion by Cleveland and seconded by Wilson to authorize District Administrator Mell to finalize partner agreements with the Chisago Lakes School District, the City of Lindstrom, and the City of Chisago City to provide general maintenance of urban BMPs throughout the Chisago Lakes Chain of Lakes Watershed and on property owned by the Chisago Lakes School District. Motion carried.

2018 Seasonal Employees

Motion by Wilson and seconded by Mold to authorize District Administrator Mell to hire seasonal employees to complete BMP maintenance requirements of our local partner agreements with the Chisago Lakes Lake Improvement District, the Chisago Lakes School District, the City of Lindstrom, and the City of Chisago City. Motion carried.

Lower St. Croix Watershed One Watershed One Plan

Motion by Birkholz and seconded by Mold to approve the Lower St. Croix Watershed One Watershed One Plan Memorandum of Agreement, to designate District Administrator Mell as the Chisago SWCD Authorized Representative for the Lower St. Croix Watershed One Watershed One Plan project, and to authorize Chair Birkholz and Administrator Mell to assign the SWCD Board representative to the Lower St. Croix Watershed One Watershed One Plan Policy Committee. Motion carried.

SWCD Vehicle Purchase

Motion by Cleveland and seconded by Mold to approve the purchase of a 2018 Ford Escape from Anderson Koch Ford of North Branch at the state bid price listed on the Minnesota Department of Administration state procurement website for the same vehicle. Motion carried.

March Board Meeting Date

Motion by Wilson and seconded by Mold to change the date of the March Chisago Soil and Water Conservation District Board of Supervisors monthly board meeting from Tuesday, March 13, 2018, to Tuesday, March 27, 2018, at 8:00 a.m. Motion carried.

COMMITTEE REPORTS

No action taken.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, March 27, 2018, at 8:00 a.m.

ADJOURNMENT

Motion by Mold and seconded by Cleveland to adjourn the meeting at 9:30 a.m.



Secretary

3-27-18

Date

*Attachments available at SWCD office.

