



Chisago Soil & Water Conservation District

38814 Third Avenue, North Branch, MN 55056
Phone (651)674-2333 www.chisagoswcd.org

March 27, 2018 REGULAR BOARD MEETING MINUTES

The March Board meeting of the Chisago Soil and Water Conservation District was convened at the USDA Ag. Service Center in North Branch on March 27, 2018. Chair Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold, David Tollberg, and Justin Wilson

Board members absent: None

Staff present: Craig Mell and Susan Humble

AGENDA

Motion by Cleveland and seconded by Mold to approve the Agenda as presented. Motion carried.

CONSENT AGENDA

Motion by Wilson and seconded by Mold to approve the Consent Agenda as presented. Motion carried.

CORRESPONDENCE

Recent correspondence was reviewed by the board.

STAFF/SUPERVISOR REPORTS

SWCD District Administrator Craig Mell reviewed the past months SWCD activities (*see attached).

COST SHARE PROGRAMS

Motion by Cleveland and seconded by Mold to approve the following Flat Rate Conservation Practice Assistance Contract:

- Applicant: Jason May
- Contract #: Buffer 18-4 FR
- Conservation Practice: Filter Strip and Forage/Biomass Planting
- Project Completion Date: 11/1/18
- Approved Cost Share Amount: \$1,674 FY18 Buffer Cost Share Program
- Technical Representative: Mary Jo Youngbauer

Motion carried.

Motion by Wilson and seconded by Tollberg to approve the following Percentage Based Conservation Practice Assistance Contract:

- Applicant: Jason May
- Contract #: Buffer 18-4 PB
- Conservation Practice: Underground Outlet and Critical Area Planting

- Project Completion Date: 11/1/18
 - Approved Cost Share Amount: \$2,250 FY18 Buffer Cost Share Program
 - Technical Representative: Debra Hermel, Shane Hultman & Mary Jo Youngbauer
- Motion carried.

Motion by Tollberg and seconded by Mold to approve the following cost share request:

- Applicant: City of Taylors Falls (Brue wall project)
 - Contract #: SCRE 16-3
 - Conservation Practice: Streambank and Shoreline Protection
 - Total Project Cost: \$55,000
 - Requested Cost Share Amount: \$55,000
 - \$15,500 – St. Croix River Association 319 grant
 - \$39,500 – CWF16 St. Croix River Escarpment Taylors Falls Gully Stabilization grant
 - Technical Representative: James Landini, P.E., Washington Conservation District
- Motion carried.

Construction Site Cover Crop Policy

Motion by Mold and seconded by Wilson to authorize the use of SWCD cost share funds to provide a rental payment to a landowner to establish a temporary cover crop within construction limits to allow for construction of ag BMPs during the summer months. Motion carried.

OLD BUSINESS

State Buffer Program

District Administrator Mell updated the Board on the status of the State Buffer Law.

NEW BUSINESS

Conservation Corps Contract for Services

Motion by Wilson and seconded by Mold to approve the 2018 Agreement for Services between the Conservation Corp and the Chisago SWCD. Motion carried.

Lower St. Croix One Watershed One Plan

Motion by Mold and seconded by Wilson to appoint Supervisor Birkholz as the primary and Supervisor Tollberg as the alternate Chisago SWCD representatives to the Lower St. Croix Watershed One Watershed One Plan Policy Committee. Motion carried.

Motion by Tollberg and seconded by Mold to approve the BWSR Clean Water Fund One Watershed One Plan Program Grant Agreement for the Lower St. Croix Watershed and to authorize District Administrator Mell as the grantee's authorized representative, which includes signing all documents related to this grant. Motion carried.

Motion by Wilson and seconded by Cleveland to authorize District Administrator Mell to finalize local partner agreements, upon approval of the BWSR Clean Water Fund One Watershed One Plan Program Grant Agreement for the Lower St. Croix Watershed, with the Isanti Soil and Water Conservation District (Project Coordinator and Notification Coordinator), the Anoka Conservation District (Contracts Manager), the Washington Conservation District (Outreach Coordinator, Data Consolidator and Note Takers), and the Comfort Lake Forest Lake Watershed District (Outreach Coordinator support and Plan Writer support) to assist with numerous task associated with the BWSR approved Lower St. Croix Watershed One Watershed One Plan workplan, budget, and timeline. Motion carried.

BWSR/NRCS Watershed Conservation Planner Initiative Program

The Board discussed the BWSR/NRCS Watershed Conservation Planner Initiative program and the impact locally of this state program. No action taken.

Chisago County Local Work Group Meeting

This year’s Chisago County Local Work Group meeting is scheduled for April 10th at 10:00 a.m. at the North Branch Library. No action taken.

April Board Meeting Location/Time Change

Motion by Wilson and seconded by Tollberg to change the location and time of the April 10, 2018 Chisago SWCD Board meeting to the North Branch Public Library, 6355 379th St, North Branch, MN 55056, with a start time of 8:30 a.m. with the Chisago County Local Work Group meeting starting at 10:00 a.m. Motion carried.

COMMITTEE REPORTS

No action taken.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, April 10, 2018, at 8:30 a.m. at the North Branch Area Library.

ADJOURNMENT

Motion by Cleveland and seconded by Mold to adjourn the meeting at 9:45 a.m.



Secretary

4-10-18

Date

*Attachments available at SWCD office.

