



# Chisago Soil & Water Conservation District

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**June 12, 2018**

## **REGULAR BOARD MEETING MINUTES**

The June Board meeting of the Chisago Soil and Water Conservation District was convened at the North Branch Area Library on June 12, 2018. Chair Birkholz called the meeting to order at 8:00 a.m.

### **ATTENDANCE**

Board members present: Jim Birkholz, Roland Cleveland, Craig Mold, David Tollberg, and Justin Wilson

Board members absent: None

Staff present: Craig Mell

### **AGENDA**

Motion by Tollberg and seconded by Mold to approve the Agenda as presented. Motion carried.

### **CONSENT AGENDA**

Motion by Cleveland and seconded by Wilson to approve the Consent Agenda as presented. Motion carried.

### **CORRESPONDENCE**

Recent correspondence was reviewed by the board.

### **STAFF/SUPERVISOR REPORTS**

SWCD District Administrator Mell reviewed the past months SWCD activities.

SWCD Supervisor Birkholz discussed his attendance, along with SWCD staff members Mell and Thiel, at a recent Center City Council meeting pertaining to the Pioneer Lake outlet project completed by Center City in 2017.

### **COST SHARE PROGRAMS**

Motion by Mold and seconded by Tollberg to approve the following project certification and cost-share payment:

- Applicant: Russ Danson
- Contract #: GCW 17-4
- Conservation Practice: Water and Sediment Control Basin
- Total Project Cost: \$9,628.16
- Approved Cost Share Amount: \$9,628.16
  - \$7,128.16 FY17 CWF Rush Lake/Goose Lake TMDL Implementation Grant
  - \$2,500 Rush Lake Improvement Association

Motion carried.

Motion by Wilson and seconded by Mold to approve the following project certification and cost-share payment:

- Applicant: Loren Larson
- Contract #: GCW 17-1
- Conservation Practice: Water and Sediment Control Basin(s)
- Total Project Cost: \$19,000
- Approved Cost Share Amount: \$10,705.49
  - \$9,605.49 – 2017 Goose Creek Watershed Clean Water Fund Grant
  - \$1,100 – Goose Lake Association Grant

Motion carried.

Motion by Cleveland and seconded by Mold to approve the following project certification and cost-share payment:

- Applicant: Byron Dahlheimer
- Contract #: TW AG 15-15
- Conservation Practice: Water and Sediment Control Basin
- Total Project Cost: \$18,482.26
- Approved Cost Share Amount: \$7,319.64 FY15 Targeted Watershed Grant

Motion carried.

Motion by Wilson and seconded by Tollberg to approve the following project certification and cost-share payment:

- Applicant: Richard Prah
- Contract #: SWCD LC 18-1
- Conservation Practice: Water and Sediment Control Basin
- Total Project Cost: \$14,756.88
- Approved Cost Share Amount: \$6,136.18 FY18 SWCD Local Capacity Services Grant Funds

Motion carried.

Motion by Cleveland and seconded by Tollberg to approve the following project certification and cost-share payment:

- Applicant: Lee Nelson
- Contract #: TW AG 15-17
- Conservation Practice: Water and Sediment Control Basin, Grassed Waterway, Critical Area Planting
- Total Project Cost: \$29,567.18
- Approved Cost Share Amount: \$23,275.31
  - \$18,275.31 FY15 Targeted Watershed Grant
  - \$5,000.00 Chisago Lakes Lake Improvement District

Motion carried.

Motion by Wilson and seconded by Tollberg to approve the following cost share request:

- Christy Helps, Green Lake, Chisago City: \$1,500 Chisago Lakes Lake Improvement District Landowner Cost Share Program

Motion carried.

## **OLD BUSINESS**

### **State Buffer Program**

District Administrator Mell updated the Board on the status of the State Buffer Law.

## **NEW BUSINESS**

### **Lower St. Croix Watershed One Watershed One Plan**

Supervisor Birkholz informed the Board that he was recusing himself from all discussion and voting on this topic due to a potential conflict of interest with one of the consultants that was being considered for this project.

Motion by Cleveland and seconded by Wilson to authorize District Administrator Mell, with the assistance of the Lower St. Croix One Watershed One Plan Planning Team, to finalize a contract with Keystone Waters, LLC to complete the Meeting Facilitator and Plan Writer responsibilities of the Lower St. Croix One Watershed One Plan workplan. The contract amount shall not exceed the budget allocation within the approved Lower St. Croix One Watershed One Plan workplan.

IN FAVOR THEREOF: Cleveland, Mold, Tollberg, Wilson OPPOSED: None ABSTAINED: Birkholz. Motion carried.

### **BWSR/NRCS Watershed Conservation Planner Initiative Program**

Motion by Tollberg and seconded by Mold to authorize District Administrator Mell to finalize the workplan, budget and grant agreement for the Lower St. Croix River Watershed Conservation Planner position with the MN Board of Water and Soil Resources (BWSR) and upon execution of the grant agreement with the BWSR, District Administrator Mell has the authority to move forward with filling the Lower St. Croix Watershed Conservation Planner position. Motion carried.

### **USDA NRCS MN Reorganization Plan**

Motion by Cleveland and seconded by Wilson to support the USDA MN NRCS reorganization plan that was released on May 11, 2018, which includes no field offices closures and the development of Conservation Delivery Teams and Technical Services Specialists. Motion carried.

### **MASWCD Call for Resolutions**

Motion by Cleveland and seconded by Mold to approve Resolution No. 2018-06-01 Private Forest Management Service Delivery in Minnesota. Motion carried.

### **2019 Preliminary Budget**

Motion by Cleveland and seconded by Mold to approve the 2019 Preliminary Budget as presented by the District Finance Committee. Motion carried.

### **2018 Chisago SWCD Outstanding Conservationist**

The Board reviewed a list of past Chisago SWCD Outstanding Conservationist and discussed potential 2018 nominations. No action taken.

### **July Board Meeting Date**

The Board discussed changing the date of the regularly scheduled July board meeting due to Administrator Mell being unable to attend on July 10, 2018. Due to scheduling conflicts for numerous Supervisors it was decided to leave July 10<sup>th</sup> as the meeting date for the July board meeting. No action taken.

## **COMMITTEE REPORTS**

No action taken.

**UPCOMING BOARD MEETING**

The next regular Board meeting is scheduled for Tuesday, July 10, 2018.

**ADJOURNMENT**

Motion by Cleveland and seconded by Tollberg to adjourn the meeting at 9:45 a.m.



Secretary

8-14-18

Date

\*Attachments available at SWCD office.