



# Chisago Soil & Water Conservation District

38814 Third Avenue, North Branch, MN 55056  
Phone (651) 674-2333 [www.chisagoswcd.org](http://www.chisagoswcd.org)

## February 12, 2019 REGULAR BOARD MEETING MINUTES

The February Board meeting of the Chisago Soil and Water Conservation District was convened at the USDA Ag. Service Center in North Branch on February 12<sup>th</sup>, 2019. Vice-Chair Cleveland called the meeting to order at 8:10 a.m.

### ATTENDANCE

Board members present: Roland Cleveland, David Tollberg, and Justin Wilson

Board members absent: Jim Birkholz and Craig Mold

Staff present: Craig Mell, Susan Humble and Deb Hermel, NRCS.

### AGENDA

Motion by Wilson and seconded by Tollberg to approve the Agenda as presented after adding item 8h) 2019 MPCA Surface Water Assessment Grant under New Business. Motion carried.

### CONSENT AGENDA

Motion by Tollberg and seconded by Wilson to approve the Consent Agenda as presented. Motion carried.

### CORRESPONDENCE

Recent correspondence was reviewed by the board.

### STAFF/SUPERVISOR REPORTS

NRCS District Conservationist Deb Hermel and SWCD District Administrator Craig Mell reviewed the past months NRCS & SWCD activities.

### COST SHARE PROGRAMS

Motion by Wilson and seconded by Tollberg to approve the BWSR Nonstructural Land Management Practices Implementation Plan Request Form to incorporate cover crops, residue and tillage management: no-till/strip-till, and enhanced street sweeping as eligible cost share programs in Chisago County. Motion carried.

The Board viewed a presentation highlighting projects that staff is working on for completion in 2019.

### OLD BUSINESS

#### Lower St. Croix One Watershed One Plan Update

District Administrator Mell updated the board on the status of the Lower St. Croix One Watershed One Plan process.

### NEW BUSINESS

#### Chisago SWCD 2018 Annual Report and 2019 Annual Plan of Work

Motion by Tollberg and seconded by Wilson to approve the Chisago SWCD 2018 Annual Report and 2019 Annual Plan of Work as presented. Motion carried.

**Professional Services Contract – Peterson Company LTD, 2018 Financial Audit**

Motion by Wilson and seconded by Tollberg to approve a contract for \$2,600 with Peterson Company, LTD, to complete the 2018 financial audit of the Chisago SWCD. Motion carried.

**2019 Partner Agreements – Urban BMP Maintenance Program**

Motion by Wilson and seconded by Tollberg to authorize District Administrator Mell to finalize agreements with our local government unit partners to provide general maintenance of their urban water quality BMPs installed through one of our SWCD cost share programs. Motion carried.

**2019 Seasonal Employee(s)**

Motion by Tollberg and seconded by Wilson to authorize District Administrator Mell to hire seasonal employees to complete maintenance on urban water quality BMPs in Chisago County. Motion carried.

**National Fish and Wildlife Foundation Grant Agreement**

Motion by Tollberg and seconded by Wilson to approve the Grant Agreement with the National Fish and Wildlife Foundation and to authorize District Administrator Mell to be the grantee’s authorized representative, which includes signing all documents related to this grant. Motion carried.

**March Board Meeting Change of Location**

Motion by Tollberg and seconded by Wilson to approve changing the location of the March 12<sup>th</sup>, 2019 Chisago SWCD Board of Supervisors meeting to the North Branch Area Library, 6355 379th St., North Branch, MN 55056. Motion carried.

**2019 MPCA Surface Water Assessment Grant**

Motion by Wilson and seconded by Tollberg to approve the 2019 MPCA Surface Water Assessment Grant Agreement with the MN Pollution Control Agency and to authorize District Administrator Mell to be the grantee’s authorized representative, which includes signing all documents related to this grant. Motion carried.

**COMMITTEE REPORTS**

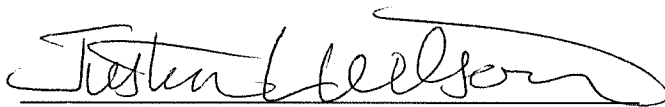
No action taken.

**UPCOMING BOARD MEETING**

The next regular Board meeting is scheduled for Tuesday, March 12<sup>th</sup>, 2019 at 8:00 a.m. at the North Branch Area Public Library

**ADJOURNMENT**

Vice-Chair Cleveland adjourned the meeting at 9:20 a.m.



Secretary

3-12-19

Date

\*Attachments available at SWCD office.