



Chisago Soil & Water Conservation District

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May 14, 2019

REGULAR BOARD MEETING MINUTES

The May Board meeting of the Chisago Soil and Water Conservation District was convened at the Chisago SWCD office in North Branch on May 14th, 2019. Chair Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Supervisors Present: Jim Birkholz, Roland Cleveland, David Tollberg*, and Justin Wilson

Supervisors Absent: Craig Mold

Staff: Craig Mell and Debra Hermel* (NRCS District Conservationist)

*Partial attendance

AGENDA

Motion by Tollberg and seconded by Wilson to approve the agenda as listed after changing agenda item 6d) to Contract Amendment Request/Cost Share Request – Luehring/Patton. Motion carried.

CONSENT AGENDA

Motion by Cleveland and seconded by Wilson to approve the Consent Agenda as presented. Motion carried.

CORRESPONDENCE

Recent correspondence was reviewed by the board.

STAFF/SUPERVISOR REPORTS

District Administrator Mell and NRCS District Conservationist Debra Hermel reviewed the past months office activities.

Administrator Mell updated the Board on the status of the Minnesota Association of Soil and Water Conservation Districts 2019 legislative platform.

COST SHARE PROGRAMS

Motion by Wilson and seconded by Cleveland to approve the following Conservation Practice Assistance Contract:

- Applicant: Cramaur Farms, LLC
- Contract #: SWCD LC 18-3
- Conservation Practice: water and sediment control basin, lined waterway or outlet, underground outlet, mulching, and critical area planting
- Project Completion Date: November 30, 2019
- Total Project Cost: \$20,000
- Approved Cost Share Amount: \$12,500 FY18 SWCD Local Capacity Services Grant funds
- Technical Representative: NRCS

Motion carried.

Motion by Cleveland and seconded by Wilson to approve the following Conservation Practice Assistance Contract:

- Applicant: Mallery Jerseys Inc
- Contract #: CWF WQIMJ 19-1
- Conservation Practice: animal waste storage facility, pumping plant, waste transfer, diversion, fencing, lined waterway or outlet, subsurface drain, underground outlet, critical area planting, heavy use area protection, mulching, obstruction removal, stormwater runoff control and a vegetated treatment area.
- Project Completion Date: November 30, 2019
- Total Project Cost: \$265,000
- Approved Cost Share Amount: \$145,000
 - \$80,000 FY19 Clean Water Fund Mallery Jerseys Comprehensive Nutrient Management Plan Implementation
 - \$16,970.85 FY17 Clean Water Fund Water Quality Improvements on the Mallery Jersey Dairy Farm
 - \$40,000 St. Croix River Association Lake St. Croix Watershed Improvement Funds
 - \$8,029.15 Chisago SWCD Local Funds
- Technical Representative: Professional Engineer Mike Mayer with MM Engineering LLC

Motion carried.

Motion by Wilson and seconded by Tollberg to approve the following Conservation Practice Assistance Contract:

- Applicant: Parmly Lakeview Inc
- Contract #: Parmly Gully 19-1
- Conservation Practice: Grade Stabilization and Critical Area Planting
- Project Completion Date: December 31, 2020.
- Total Project Cost: \$135,000
- Approved Cost Share Amount: \$135,000
 - \$85,000 BWSR FY19 Parmly Gully Stabilization Project on Green Lake CWF grant
 - \$50,000 MPCA 319 Chisago Lakes Gully Restoration – Green Lake Project funds
- Technical Representative: Rebecca Nestingen, PE Washington Conservation District

Motion carried.

9:02 Supervisor Tollberg left the meeting

Motion by Wilson and seconded by Cleveland to approve the following Conservation Practice Assistance Contract:

- Applicant: Stuart and Andrea Patten
- Contract #: GCW 17-12
- Conservation Practice: Rock Lined Channel
- Project Completion Date: November 30, 2019
- Total Project Cost: \$12,000
- Approved Cost-Share Amount: \$12,000
 - \$9,000 FY17 CWF Rush Lake/Goose Lake TMDL Implementation Grant
 - \$3,000 Rush Lake Improvement Association
- Technical Representative: Rebecca Nestingen, PE Washington Conservation District

Motion carried.

OLD BUSINESS

Lower St. Croix One Watershed One Plan Update

- **BWSR One Watershed One Plan Grant Agreement Amendment**

Motion by Cleveland and seconded by Wilson to authorize District Administrator Mell to request BWSR to amend the completion date of our FY18 Clean Water Fund One Watershed One Plan for the Lower St. Croix, Grant ID P18-1100, to September 30, 2020, and to authorize District Administrator Mell to execute the contract amendment with the BWSR. Motion carried.

- **Washington Conservation District Professional Services Contract Amendment**

Motion by Wilson and seconded by Cleveland to authorize District Administrator Mell to finalize a contract amendment with the Washington Conservation District to increase their contracted amount by \$5,000 for the Lower St. Croix One Watershed One Plan development support. Motion carried.

NEW BUSINESS

2017 CWF Rush Lake/Goose Lake TMDL Implementation Program Grant Agreement Amendment

Motion by Birkholz and seconded by Wilson to authorize District Administrator Mell to request BWSR to amend the completion date of our FY17 Clean Water Fund Grant Rush Lake/Goose Lake TMDL Implementation Program, Grant ID C17-4172, to December 31, 2020, and to authorize District Administrator Mell to execute the contract amendment with the BWSR. Motion carried.

Personnel Committee Recommendation

- **Lower St. Croix Watershed Conservation Planner**

Motion by Birkholz and seconded by Cleveland to approve a one-step increase in pay for the Lower St. Croix Watershed Conservation Planner Mary Jo Youngbauer, effective the pay period that begins on May 19, 2019. Motion carried.

- **Minnesota State Retirement System Health Care Savings Plan**

The Board discussed adopting the Minnesota State Retirement System Health Care Savings Plan (HCSP) for SWCD employees. No board action was taken as this time.

June Board Meeting Date

No board action was taken on this agenda item.

COMMITTEE REPORTS


No action taken.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, June 11th, 2019 at 8:00 a.m.

ADJOURNMENT

Chair Birkholz adjourned the meeting at 9:45 a.m.


Secretary

7-9-19
Date

