



# Chisago Soil & Water Conservation District

38814 Third Avenue, North Branch, MN 55056  
Phone (651) 674-2333 [www.chisagoswcd.org](http://www.chisagoswcd.org)

## February 11, 2020 REGULAR BOARD MEETING MINUTES

The February Board meeting of the Chisago Soil and Water Conservation District was convened at the Chisago SWCD office in North Branch on February 11, 2020. Vice Chair Cleveland called the meeting to order at 8:00 a.m.

### ATTENDANCE

Supervisors present: Jim Birkholz (arrived at 8:05), Roland Cleveland, David Tollberg (left at 9:25) and Justin Wilson

Supervisors absent: Craig Mold

Staff: SWCD District Administrator Craig Mell and NRCS District Conservationist Debra Hermel

### AGENDA

Motion by Wilson and seconded by Tollberg to approve the agenda as listed. Motion carried.

### CONSENT AGENDA

Motion by Wilson and seconded by Tollberg to approve the Consent Agenda as presented. Motion carried.

### CORRESPONDENCE

Recent correspondence was reviewed by the Board.

Supervisor Birkholz arrived and assumed the role as Board Chair.

### STAFF/SUPERVISOR REPORTS

NRCS District Conservationist Hermel and District Administrator Mell reviewed the past months office activities.

### COST SHARE PROGRAMS

No items were discussed.

### OLD BUSINESS

#### Lower St. Croix One Watershed One Plan

Supervisor Birkholz and Administrator Mell updated the Board on recent activities of the Lower St. Croix One Watershed, One Plan Policy Committee, Advisory Committee and Planning Team.

Motion by Wilson and seconded by Tollberg to authorize Supervisor Birkholz to approve the draft Comprehensive Water Plan for submittal on behalf of the Chisago SWCD Board of Supervisors. Motion carried.

### NEW BUSINESS

#### BWSR Grant Agreements

Motion by Cleveland and seconded by Tollberg to approve the MN Board of Water & Soil Resources FY20-21 Cooperative Weed Management Area grant agreement and the FY20 Lawns to Legumes Demonstration Neighborhoods grant agreement and to designate District Administrator Mell as the District's Authorized Representative to sign all documents related to both grant agreements. Motion carried.

**2020 Partner Agreements – Urban BMP Maintenance Program**

Motion by Tollberg and seconded by Wilson to authorize District Administrator Mell to finalize partner agreements with the Chisago Lakes School District, the City of Lindstrom, the City of Chisago City and other interested partners to provide general maintenance of urban BMPs throughout the Chisago Lakes Chain of Lakes Watershed and/or Chisago County. Motion carried.

**2020 Seasonal Employees**

Motion by Wilson and seconded by Tollberg to authorize District Administrator Mell to hire seasonal employees to meet the demand of our local partner agreements to complete maintenance on numerous urban and shoreline BMPs. Motion carried.

**Chisago SWCD Soil Health Program**

Motion by Wilson and seconded by Cleveland to allocate up to \$10,000 of SWCD Cost Share funds towards a Chisago County Cover Crop Incentives Program as presented and to authorize the Chisago SWCD Soil Health Committee to finalize the program policy and flat rate contract to implement this program in 2020. Motion carried.

**Nonstructural Land Management Practices Policy**

Motion by Cleveland and seconded by Tollberg to approve the BWSR Nonstructural Land Management Practices Implementation Plan Request Form to incorporate cover crops, residue and tillage management: no-till/strip-till, and enhanced street sweeping as eligible cost share programs in Chisago County. Motion carried.

Supervisor Tollberg left the meeting at 9:25 a.m.

**Chisago SWCD 2019 Annual Report and 2020 Annual Plan of Work**

District Administrator Mell reviewed the draft Chisago SWCD 2019 Annual Report and 2020 Annual Plan of Work along with a PowerPoint presentation on the work completed in 2019.

Motion by Wilson and seconded by Cleveland to approve the Chisago SWCD 2019 Annual Report and 2020 Annual Plan of Work as presented. Motion carried.

**COMMITTEE REPORTS**

No action taken.

**UPCOMING BOARD MEETING**

The next regular Board meeting is scheduled for Tuesday, March 10, 2020, at 8:00 a.m.

**ADJOURNMENT**

Motion by Wilson and seconded by Cleveland to adjourn the Board meeting at 9:45 a.m.

  
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Secretary

03-10-2020  
Date