



Chisago Soil & Water Conservation District

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October 13, 2020

REGULAR BOARD MEETING MINUTES

The October Board meeting of the Chisago Soil and Water Conservation District was convened via an audio and video conference call on October 13, 2020. Vice Chair Cleveland called the meeting to order at 8:10 a.m.

ATTENDANCE

Supervisors present: Jim Birkholz (arrived at 8:13), Roland Cleveland, Craig Mold, and David Tollberg
Supervisors absent: Justin Wilson
Staff present: Administrator Craig Mell

AGENDA

Motion by Mold and seconded by Tollberg to approve the agenda after adding the following item to Cost Share Request: 6a6) Byron Dahlherimar
Roll call vote: Birkholz, Absent; Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Absent. Motion carried.

CONSENT AGENDA

Motion by Tollberg and seconded by Mold to approve the Consent Agenda as presented.
Roll call vote: Birkholz, Absent; Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Absent. Motion carried.

Supervisor Birkholz joined the meeting

CORRESPONDENCE

Recent correspondence was reviewed by the Board. No Board action taken.

STAFF/SUPERVISOR REPORTS

District Administrator Mell reviewed the past months office activities. No Board action taken.

COST SHARE PROGRAMS

Motion by Tollberg and seconded by Birkholz to approve the following six cost share request contracts.

- 1) Applicant: Ryan Olson
 - Contract # L2L 20-07
 - Conservation Practice: Lakeshore buffer
 - Project Completion Date: December 1, 2021
 - Total Project Cost: \$5,110
 - Cost Share Requested: \$3,000
 - \$1,500 State Lawns to Legumes Grant
 - \$1,500 Chisago Lakes Lake Improvement District
 - Technical Representative: Jacquelynn Kelzenberg, Technician, Chisago SWCD
- 2) Applicant: Jerry Spetzman
 - Contract # L2L 20-08
 - Conservation Practice: Lakeshore buffer
 - Project Completion Date: July 1, 2021
 - Total Project Cost: \$4,000
 - Cost Share Requested: \$3,000
 - \$1,500 State Lawns to Legumes Grant
 - \$1,500 Chisago Lakes Lake Improvement District
 - Technical Representative: Jacquelynn Kelzenberg, Technician, Chisago SWCD

- 3) Applicant: Kyle Olson
 - Contract # CC-02
 - Conservation Practice: Cover Crop
 - Project Completion Date: December 1, 2020
 - Total Acres: 20
 - Flat Rate Incentive Payment: \$25/acre
 - Total Flat Payment Rate Approved: \$500, Chisago SWCD Cost Share Funds
 - Technical Representative: Shane Hultman, Technician, Chisago SWCD
- 4) Applicant: Jay Flodquist
 - Contract # CC-03
 - Conservation Practice: Cover Crop
 - Project Completion Date: December 1, 2020
 - Total Acres: 20
 - Flat Rate Incentive Payment: \$25/acre
 - Total Flat Payment Rate Approved: \$500, Chisago SWCD Cost Share Funds
 - Technical Representative: Shane Hultman, Technician, Chisago SWCD
- 5) Applicant: Mallery Jerseys, Inc
 - Contract # CC-04
 - Conservation Practice: Cover Crop
 - Project Completion Date: December 1, 2020
 - Total Acres: 20
 - Flat Rate Incentive Payment: \$25/acre
 - Total Flat Payment Rate Approved: \$500, Chisago SWCD Cost Share Funds
 - Technical Representative: Shane Hultman, Technician, Chisago SWCD
- 6) Applicant: Byron Dahlherimar
 - Contract # CC-05
 - Conservation Practice: Cover Crop
 - Project Completion Date: December 1, 2020
 - Total Acres: 20
 - Flat Rate Incentive Payment: \$25/acre
 - Total Flat Payment Rate Approved: \$500, Chisago SWCD Cost Share Funds
 - Technical Representative: Shane Hultman, Technician, Chisago SWCD

Roll call vote: Birkholz, Yes; Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Absent. Motion carried.

Motion by Mold and seconded by Tollberg to approve the following six cost share practice certification and payment request contracts.

- 1) Applicant: Leo Dery
 - Contract #: L2L 20-04
 - Conservation Practice: Lakeshore buffer
 - Total Project Cost: \$3,600
 - Approved Cost Share Amount: \$3,000
 - \$1,500 State Lawns to Legumes Grant
 - \$1,500 Chisago Lakes Lake Improvement District
 - Technical Representative: Jacquelynn Kelzenberg, Technician, Chisago SWCD
- 2) Applicant: Jay and Dawn Jaehnke
 - Contract #: L2L 20-05
 - Conservation Practice: Lakeshore buffer
 - Total Project Cost: \$9,365
 - Approved Cost Share Amount: \$3,000
 - \$1,500 State Lawns to Legumes Grant

- \$1,500 Chisago Lakes Lake Improvement District
- Technical Representative: Jacquelynn Kelzenberg, Technician, Chisago SWCD

3) Applicant: Shravan and Tara Iyer

- Contract #: L2L 20-02
- Conservation Practice: Lakeshore buffer
- Total Project Cost: \$6,810
- Approved Cost Share Amount: \$3,000
 - \$1,500 State Lawns to Legumes Grant
 - \$1,500 Chisago Lakes Lake Improvement District
- Technical Representative: Jacquelynn Kelzenberg, Technician, Chisago SWCD

4) Applicant: John and Joyce Wilking

- Contract #: L2L 20-06
- Conservation Practice: Lakeshore buffer
- Total Project Cost: \$3,845
- Approved Cost Share Amount: \$3,000
 - \$1,500 State Lawns to Legumes Grant
 - \$1,500 Chisago Lakes Lake Improvement District
- Technical Representative: Jacquelynn Kelzenberg, Technician, Chisago SWCD

5) Applicant: Cindy Landeen

- Contract #: L2L 20-01
- Conservation Practice: Lakeshore buffer
- Total Project Cost: \$4,680
- Approved Cost Share Amount: \$3,000
 - \$1,500 State Lawns to Legumes Grant
 - \$1,500 Chisago Lakes Lake Improvement District
- Technical Representative: Jacquelynn Kelzenberg, Technician, Chisago SWCD

6) Applicant: Ryan Olson

- Contract #: L2L 20-07
- Conservation Practice: Lakeshore buffer
- Total Project Cost: \$3,908.17
- Approved Cost Share Amount: \$3,000
 - \$1,500 State Lawns to Legumes Grant
 - \$1,500 Chisago Lakes Lake Improvement District
- Technical Representative: Jacquelynn Kelzenberg, Technician, Chisago SWCD

Roll call vote: Birkholz, Yes; Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Absent. Motion carried.

Motion by Mold and seconded by Tollberg to approve the following two cost share contract amendment request.

1) Applicant: Parmly on the Lake, LLC

- Contract #: Parmly Gully 19-1
- Conservation Practice: Grade Stabilization and Critical Area Planting
- Project Completion Date: ~~December 31, 2020~~ November 30, 2021.
- Total Project Cost: \$135,000
- Approved Cost Share Amount: \$135,000
 - \$85,000 BWSR FY19 Parmly Gully Stabilization Project on Green Lake Clean Water Fund grant
 - \$50,000 MPCA 319 Chisago Lakes Gully Restoration – Green Lake Project funds
- Technical Representative: Washington Conservation District PE Rebecca Nestingen

2) Applicant: Robert Maloney

- Contract #: CLW 19-07
- Conservation Practice: water and sediment control basin, grade stabilization, diversion, lined waterway or outlet, underground outlet, mulching and critical area planting.
- Project Completion Date: November 30, 2021
- Total Project Cost: \$40,000
- Approved Cost Share Amount: \$28,000
 - ~~\$14,000~~ \$19,000 FY19 CWF Chisago Lakes SRA Grant
 - \$0 \$9,000 Chisago Lakes Lake Improvement District Funds
- Technical Representative: NRCS

Roll call vote: Birkholz, Yes; Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Absent. Motion carried.

OLD BUSINESS

Lower St. Croix One Watershed One Plan

Administrator Mell updated the Board on recent and upcoming activities related to the Lower St. Croix Comprehensive Watershed Management Plan and Joint Powers Agreement. No Board action taken.

NEW BUSINESS

BWSR FY2021 Local Capacity Services and Buffer Law Implementation Program Grant Agreement

Motion by Birkholz and seconded by Tollberg to approve the MN Board of Water and Soil Resources FY2021 Local Capacity Services and Buffer Law Implementation Program Grant Agreement and to designate District Administrator Mell as the District's Authorized Representative to sign all documents related to the grant agreement. Roll call vote: Birkholz, Yes; Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Absent. Motion carried.

Personnel Committee COVID-19 Office Policies Review

Motion by Birkholz and seconded by Tollberg to continue the following policies until the next regular Board meeting of the Chisago SWCD.

- Adopt the Chisago County "Utilization of Paid Leave during a Public Health Emergency Policy" for all Chisago SWCD employees.
- Authorize SWCD employees to work remotely during a Federal, State or local stay at home or similar order or as authorized by the SWCD Board
- Extend the local stay at home order for all Chisago SWCD employees.
- Authorize employees who are eligible for emergency leave under the Federal Families First Coronavirus Response Act (FFCRA) to work remotely if healthy and able to work.

Roll call vote: Birkholz, Yes; Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Absent. Motion carried.

MASWCD 2020 Resolutions Packet

Supervisor Cleveland and Administrator Mell reviewed with the Board the changes made to the MASWCD resolutions packet and this year's state convention due to the COVID-19 pandemic. Supervisors were encouraged to complete their resolutions ballot and return it to Administrator Mell prior to the November 12th deadline. No Board action taken.

COMMITTEE REPORTS

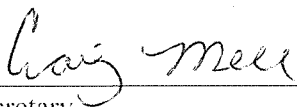
No Board action taken.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, November 10, 2020, at 8:00 a.m.

ADJOURNMENT

Hearing no objection, Vice-Chair Cleveland adjourned the Board meeting at 9:04 a.m.


Secretary

11-10-2020
Date