



Chisago Soil & Water Conservation District

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April 13, 2021 REGULAR BOARD MEETING MINUTES

The April Board meeting of the Chisago Soil and Water Conservation District was convened via an audio and video conference call on April 13, 2021. Chair Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Supervisors present: Jim Birkholz, Roland Cleveland, Craig Mold, David Tollberg, and Justin Wilson
Staff present: SWCD District Administrator Craig Mell and NRCS Team Lead Debra Hermel

AGENDA

Motion by Cleveland and seconded by Wilson to approve the agenda as listed.
Roll call vote: Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Yes; Birkholz, Yes. Motion carried.

CONSENT AGENDA

Motion by Mold and seconded by Tollberg to approve the Consent Agenda as presented.
Roll call vote: Mold, Yes; Tollberg, Yes; Wilson, Yes; Cleveland, Yes; Birkholz, Yes. Motion carried.

CORRESPONDENCE

No board action taken.

STAFF/SUPERVISOR REPORTS

Hermel and Mell reviewed the NRCS and SWCD office activities of the past month. No board action taken.

COST SHARE PROGRAMS

Motion by Wilson and seconded by Tollberg to approve the following six cost share request:

- 1) Applicant: Doug Hagfors
 - Contract #: GCW 21-01
 - Conservation Practice: 638 Water and Sediment Control Basin & 362 Diversion
 - Project Completion Date: June 30, 2022
 - Total Project Cost: \$14,000
 - Approved Cost-Share Amount: \$12,000
 - \$10,000 – 2021 CWF Goose Creek Watershed TMDL Implementation funds
 - \$2,000 – Rush Lake Improvement Association Funds
 - Technical Representative: NRCS
- 2) Applicant: Joe Mattson
 - Contract #: DDStC 21-01
 - Conservation Practice: 412 Grass waterway & 362 Diversion

- Project Completion Date: June 30, 2022
 - Total Project Cost: \$23,500
 - Approved Cost-Share Amount: \$15,000 – 2021 Direct Drainage to the St. Croix CWF grant
 - Technical Representative: NRCS
- 3) Applicant: Steve and Lisa Sontag
- Contract #: DDStC 21-02
 - Conservation Practice: 638 Water and Sediment Control Basin & 362 Clean Water Diversion
 - Project Completion Date: June 30, 2022
 - Total Project Cost: \$18,000
 - Approved Cost-Share Amount: \$14,000 – 2021 Direct Drainage to the St. Croix CWF grant
 - Technical Representative: NRCS
- 4) Applicant: Beth Ewert
- Contract #: DDStC 21-03
 - Conservation Practice: 638 Water and Sediment Control Basin & 412 Grass Waterway
 - Project Completion Date: June 30, 2022
 - Total Project Cost: \$30,000
 - Approved Cost-Share Amount: \$22,000 – 2021 Direct Drainage to the St. Croix CWF grant
 - Technical Representative: NRCS
- 5) Applicant: Greg Olson
- Contract #: DDStC 21-04
 - Conservation Practice: 638 Water and Sediment Control Basin & 362 Diversion
 - Project Completion Date: June 30, 2022
 - Total Project Cost: \$10,000
 - Approved Cost-Share Amount: \$8,000 – 2021 Direct Drainage to the St. Croix CWF grant
 - Technical Representative: NRCS
- 6) Applicant: Carol Hawkinson
- Contract #: DDStC 21-05
 - Conservation Practice: 638 Water and Sediment Control Basin & 362 Diversion
 - Project Completion Date: June 30, 2022
 - Total Project Cost: \$17,000
 - Approved Cost-Share Amount: \$17,000
 - \$13,000 – 2021 Direct Drainage to the St. Croix CWF grant
 - \$4,000 – local cost share funds
 - Technical Representative: NRCS

Roll call vote: Tollberg, Yes; Wilson, Yes; Cleveland, Yes; Mold, Yes; Birkholz, Yes. Motion carried.

OLD BUSINESS

No board action taken.

NEW BUSINESS

Lower St. Croix One Watershed, One Plan

Motion by Cleveland and seconded by Tollberg to approve the Lower St. Croix One Watershed, One Plan 2021 Watershed Based Implementation Funding (BWSR Grant Agreement C21-4732) sub-agreements between the Chisago Soil and Water Conservation District and the following Lower St. Croix One Watershed, One Plan Joint Powers Agreement partners:

- 1) Washington Conservation District – Contract Total: \$363,500
 - Activity 1: Basin Ag Outreach Program (\$200,000)
 - Activity 3: Shared Services Educator (\$125,000)
 - Activity 10: Administration/Coordination (\$38,500)
- 2) Comfort Lake Forest Lake Watershed District – Contract Total: \$10,000
 - Activity 10: Administration/Coordination
- 3) Chisago Soil and Water Conservation District – Contract Total: \$34,500
 - Activity 10: Administration/Coordination

Roll call vote: Wilson, Yes; Cleveland, Yes; Mold, Yes; Tollberg, Yes; Birkholz, Yes. Motion carried.

SWCD COVID-19 Office Policies Review

Motion by Cleveland and seconded by Mold to set Monday, June 14, 2021, as a soft date for all Chisago SWCD staff to return to in office work, pending review by the SWCD Board during their May and June Board meetings and to authorize the SWCD Personnel Committee to meet and review the SWCD current ‘Remote Working Policy’ to determine if any changes are recommended prior to all staff returning to in-office work.

Roll call vote: Cleveland, Yes; Mold, Yes; Tollberg, Yes; Wilson, Yes; Birkholz, Yes. Motion carried.

COMMITTEE REPORTS

No board action taken.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, May 11, 2021, at 8:00 a.m.

ADJOURNMENT

Hearing no objection, Chair Birkholz adjourned the Board meeting at 8:52 a.m.

Crang Moll
Secretary

6-8-2021
Date

