



Chisago Soil & Water Conservation District

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November 8, 2022 REGULAR BOARD MEETING MINUTES

The November Board meeting of the Chisago Soil and Water Conservation District was convened on November 8, 2022 at the North Branch Area Library, 6355 379th Street, North Branch, MN 55056. Vice Chair Cleveland called the meeting to order at 8:00 AM.

ATTENDANCE

Supervisors present: Roland Cleveland, Craig Mold, David Tollberg and Justin Wilson
Supervisors attending remotely: Jim Birkholz
Staff: SWCD Administrator Craig Mell

AGENDA

Motion by Wilson and seconded by Tollberg to approve the agenda as presented. Motion carried.

CONSENT AGENDA

Motion by Tollberg and seconded by Mold to approve the Consent Agenda as presented. Motion carried.

CORRESPONDENCE/PUBLIC COMMENT

Motion by Tollberg and seconded by Wilson to approve Supervisors, Staff and this year's Outstanding Conservationists attendance at the MASWCD Annual Convention on December 12-14 and pay all necessary expenses (travel, lodging, and meals) related to the convention. Motion carried.

STAFF/SUPERVISOR REPORTS

Administrator Mell reviewed the SWCD and NRCS office activities of the past month. No board action taken at this time.

COST SHARE PROGRAMS

Cost Share Request

Motion by Tollberg and seconded by Wilson to approve the following cost share request:

- 1) Applicant: Steve Lantz
 - Contract #: LSC WBIF AGNS 21-04
 - Conservation Practice: 340 Cover Crops for 3 years
 - Cost Share Requested: \$6,000 FY21 Lower St. Croix Watershed Based Implementation Funds
 - Contract Expiration Date: December 31, 2024
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD

Motion carried.

Project Certification

Motion by Wilson and seconded by Mold to approve the following project certification and payment request:

- 1) Applicant: Pine View Shores Townhome Association
 - Contract #: CLW 19-13
 - Conservation Practice: 570 Stormwater Runoff Control

- Total Project Cost: \$17,283.50
- Approved Cost-Share Amount: \$17,283.50
 - i) \$15,000 FY19 CWF Chisago Lakes SRA
 - ii) \$2,283.50 Chisago Lakes Lake Improvement District
- Technical Representative: Rebecca Nestingen, PE, Washington Conservation District

Motion carried.

Lawns to Legumes Program

Motion by Tollberg and seconded by Mold to approve the following five project certification and payment request:

- 1) Applicant: Sandi Knutic, Lindstrom
 - Contract #: L2L 22-07
 - Conservation Practice: Pocket Garden
 - Total Project Cost: \$1,231.95
 - Approved Cost Share Amount: \$806.95 Lawns to Legumes Demonstration Neighborhood Program
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 2) Applicant: Sanna Raedeke, North Center Lake
 - Contract #: L2L 20-31
 - Conservation Practice: Shoreline Buffer
 - Total Project Cost: \$2,468.43
 - i) \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - ii) \$721.59 Chisago Lakes Lake Improvement District
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 3) Applicant: Kylie Osterbauer, Chisago City
 - Contract #: L2L 20-32
 - Conservation Practice: Pocket Garden
 - Total Project Cost: \$2,987.75
 - Approved Cost Share Amount: \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 4) Applicant: Diane Maine, Green Lake
 - Contract #: L2L 20-28
 - Conservation Practice: Shoreline Buffer
 - Total Project Cost: \$7,642.50
 - Approved Cost Share Amount: \$3,000
 - i) \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - ii) \$1,500 Chisago Lakes Lake Improvement District
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 5) Applicant: Brandi & Matt Kellum, Lindstrom
 - Contract #: L2L 22-03
 - Conservation Practice: Pocket Garden
 - Total Project Cost: \$2,228.03
 - Approved Cost Share Amount: \$1,378.03 Lawns to Legumes Demonstration Neighborhood Program
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD

Motion carried.

OLD BUSINESS

No board action taken at this time.

NEW BUSINESS

Lower St. Croix Watershed Partnership FY23 Watershed Based Implementation Funds Grant Agreement

Motion by Tollberg and seconded by Wilson to approve the 2023 Watershed Based Implementation Funds Lower St. Croix Watershed Partners Grant Agreement with the MN Board of Water and Soil Resources and to authorize District Administrator Mell to be the grantee's authorized representative, which includes signing all documents related to this grant agreement. Motion carried.

Lower St. Croix Watershed Partnership Partner Sub-Agreements

Motion by Tollberg and seconded by Mold to authorize Administrator Mell, upon the approval of the FY23 Watershed Based Implementation Funds Lower St. Croix Watershed Partners Grant Agreement with the MN Board of Water and Soil Resources, to finalize a Lower St. Croix One Watershed, One Plan FY21 and FY23 Watershed Based Implementation Funding sub-agreement between the Chisago Soil and Water Conservation District and the following Lower St. Croix Watershed Partnership Joint Powers Agreement partner:

1. Applicant: Comfort Lake Forest Lake Watershed District
 - Activity: 6, Wetland Restoration Implementation
 - Description of Project: Sunrise River Wetland Project
 - Total Project Cost: \$1,000,000+
 - Grant Funds Recommended: \$300,449
 - i) A minimum of \$80,449 of FY21 WBIF
 - ii) A maximum of \$220,000 of FY23 WBIF

Motion carried.

Motion by Tollberg and seconded by Wilson to authorize Administrator Mell to finalize a Lower St. Croix One Watershed, One Plan FY21 Watershed Based Implementation Funding (BWSR Grant Agreement C21-4732) sub-agreements with the Lower St. Croix Watershed Partners recommended for funding by the Lower St. Croix Watershed Partners Steering Committee on November 8, 2022 to complete Enhanced Street Sweeping Studies for their local communities. Motion carried.

Partner Agreements

Motion by Wilson and seconded by Mold to authorize District Administrator Mell to finalize Professional/Technical Services Contract with

- the Washington Conservation District for shared staff services between our two offices, shared services would include up to \$20,000 in Engineering assistance provided by the Washington Conservation District to the Chisago SWCD and up to \$5,000 in Conservation Planning assistance provided by the Chisago SWCD to the Washington Conservation District.
- Chisago County on behalf of the Chisago Lakes Lake Improvement District for \$79,000 for staff planning assistance and cost share provided by the Chisago SWCD to the CLLID.
- the Comfort Lake Forest Lake Watershed District for \$25,000 for staff planning assistance provided by the Chisago SWCD to the CLFLWD.

Motion carried.

BWSR Soil Health Cost Share Grant

Motion by Tollberg and seconded by Mold to request BWSR to utilize all FY23 Soil Health Cost Share Grant Funds for enhanced Technical Assistance, and to designate District Administrator Mell as the District's Authorized Representative to sign all documents related to this grant agreement. Motion carried.

SWCD No-Till Drill Program

The board discussed the SWCD no-till drill program. No board action taken at this time.

COMMITTEE REPORTS

No board action taken at this time.


UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, December 6, 2022, at 8:00 AM.

ADJOURNMENT

Motion by Wilson and seconded by Tollberg to adjourn the meeting at 8:50 AM.


Secretary


Date