



Chisago Soil & Water Conservation District

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March 28, 2023 REGULAR BOARD MEETING MINUTES

The March Board meeting of the Chisago Soil and Water Conservation District was convened on March 28, 2023 at the North Branch Area Library, 6355 379th Street, North Branch, MN 55056. Chair Birkholz called the meeting to order at 8:05 AM.

ATTENDANCE

Supervisors: Jim Birkholz, Roland Cleveland, Lance Petersen, David Tollberg and Justin Wilson
Staff: SWCD Administrator Craig Mell and NRCS District Conservationist Megan Lindberg

AGENDA

Motion by Wilson and seconded by Tollberg to approve the agenda as presented. Motion carried.

CONSENT AGENDA

Motion by Petersen and seconded by Wilson to approve the Consent Agenda as presented. Motion carried.

CORRESPONDENCE

Motion by Wilson and seconded by Tollberg to approve supervisors and staff to attend the MASWCD Area IV Spring Meeting on Thursday, March 30th at the Ramsey County Public Works Building in Arden Hills. Motion carried.

STAFF/SUPERVISOR REPORTS

NRCS District Conservationist Megan Lindberg and Administrator Mell reviewed the NRCS and SWCD activities of the past month. No board action taken at this time.

COST SHARE PROGRAMS

Cost Share Request

Motion by Wilson and seconded by Tollberg to approve the following cost share request:

- Contract #: SR 21-01
 - Conservation Practice: 570 Stormwater Runoff Control
 - Project Completion Date: November 30, 2023
 - Total Project Cost: \$180,000
 - Approved Cost-Share Amount: \$130,000 FY21 CWF Sunrise River Phase II Lower St. Croix CWMP Implementation grant funds
 - Technical Representative: Rebecca Nestingen, Washington Conservation District Engineer
- Motion carried.

Motion by Petersen and seconded by Tollberg to approve the following cost share request:

- Contract #: L2L 22-11
- Conservation Practice: Shoreline Buffer
- Cost Share Requested: \$3,000
 - \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - \$1,500 Chisago Lakes Lake Improvement District
- Contract Expiration Date: May 31, 2023
- Technical Representative: Jacquelynn Olson, Chisago SWCD

Motion carried.

Motion by Wilson and seconded by Petersen to approve the following cost share request:

- Contract #: CWF SH C 23-01
- Conservation Practice: 329 No-Till
- Total Acres: 54.8
- Cost Share Requested: \$3,288.00 FY22 LSC Soil Health Grant (C22-7318)
- Contract Expiration Date: December 31, 2025
- Technical Representative: Jennifer Hahn, Chisago SWCD

Motion carried.

OLD BUSINESS

No Board action taken at this time.

NEW BUSINESS

Lower St. Croix Watershed Partnership

Partner Master Sub-Recipient Agreements

Motion by Cleveland and seconded by Tollberg to authorize Administrator Mell to finalize and sign Master Grant Sub-Recipient Agreements between the Chisago Soil and Water Conservation District and the Anoka Conservation District, the Carnelian Marine St. Croix Watershed District, the Isanti Soil and Water Conservation District, the Pine Soil and Water Conservation District, and the Washington Conservation District for work related to the Lower St. Croix Comprehensive Watershed Management Plan. Motion carried.

Lower St. Croix Watershed Partnership

Partner Statement of Work

Motion by Wilson and seconded by Petersen to authorize Administrator Mell to finalize and sign Master Grant Sub-Recipient Agreement Statement of Work(s) with the following Lower St. Croix Watershed Partnership members:

1. Anoka Conservation District
 - a) Grant: FY22 CWF LSC Soil Health Grant (C22-7318)
 - b) Grant Funds Approved: \$10,000
2. Anoka Conservation District
 - a) Grant: FY23 WBIF Lower St. Croix Watershed Partnership (C23-0735)
 - b) Activity: 3 Non-Structural Urban BMP Implementation
 - c) Description of Project: Linwood Township Enhanced Street Sweeping
 - d) Grant Funds Requested: \$3,630
3. Carnelian Marine St. Croix Watershed District
 - a) Grant: FY23 WBIF Lower St. Croix Watershed Partnership (C23-0735)
 - b) Activity: 2, Structural Urban Best Management Practices Implementation
 - c) Description of Project: Oak Street Bioretention Basin

- d) Grant Funds Approved: \$45,000
- 4. Carnelian Marine St. Croix Watershed District
 - a) Grant: FY23 WBIF Lower St. Croix Watershed Partnership (C23-0735)
 - b) Activity: 7, Technical/Engineering
 - c) Description of Project: Technical/Engineering for the design of the Mears Biorientation Basin
 - d) Grant Funds Approved: \$10,000
- 5. Isanti Soil and Water Conservation District
 - a) Grant: FY22 CWF LSC Soil Health Grant (C22-7318)
 - b) Grant Funds Approved: \$15,000
- 6. Pine Soil and Water Conservation District
 - a) Grant: FY22 CWF LSC Soil Health Grant (C22-7318)
 - b) Grant Funds Approved: \$20,000
- 7. Washington Conservation District
 - a) Grant: FY22 CWF LSC Soil Health Grant (C22-7318)
 - b) Grant Funds Approved: \$65,100
- 8. Washington Conservation District
 - a) Grant: FY23 WBIF Lower St. Croix Watershed Partnership (C23-0735)
 - b) Activity: 5, Agronomy Outreach Specialist
 - c) Grant Funds Approved: \$225,000
- 9. Washington Conservation District
 - a) Grant: FY23 WBIF Lower St. Croix Watershed Partnership (C23-0735)
 - b) Activity: 6, Shared Services Educator
 - c) Grant Funds Approved: \$210,500
- 10. Washington Conservation District
 - a) Grant: FY23 WBIF Lower St. Croix Watershed Partnership (C23-0735)
 - b) Activity: 10, Administration/Coordination
 - c) Grant Funds Approved: \$30,000

Motion carried.

Lower St. Croix Watershed Partnership

Consultant Agreement

Motion by Tollberg and seconded by Cleveland to authorize Administrator Mell to finalize a Lower St. Croix Watershed Partnership 2023 Watershed Based Implementation Funding (BWSR Grant Agreement C23-0735) Consulting Agreement between the Chisago Soil and Water Conservation District and the consulting firm of Emmons & Olivier Resources, Inc. for \$17,340 for the coordination of the Lower St. Croix Watershed Partnership MIDS (minimal impact design standards) ordinance package program. Motion carried.

Chisago SWCD Cost Share Policy

Motion by Petersen and seconded by Tollberg to approve the Chisago Soil and Water Conservation District 2023 Cost Share Policy as presented by the Soil Health Committee. Motion carried.

Nonstructural Land Management Practices Cost Share Program Policy

Motion by Cleveland and seconded by Tollberg to delegate the District Administrator the authority until December 31, 2023, to approve, deny and sign all nonstructural land management practices cost share applications according to the policies and procedures established in the Chisago SWCD 2023 Cost Share Policies Handbook. Motion carried.

Chisago SWCD Personnel Handbook

Motion by Wilson and seconded by Tollberg to add the Juneteenth holiday to the list of holidays under Section V, Benefits, Paragraph A 1. of the Chisago SWCD Personnel Handbook. Motion carried.

Upcoming Board Meeting Dates and Location

Motion by Petersen and seconded by Cleveland to cancel the April 11th Chisago SWCD Board meeting and to change the location of the June 13th meeting to Pleasant Valley Orchard, 17325 Pleasant Valley Rd, Shafer, MN 55074, with a meeting start time of 8:00 AM. Motion carried.

COMMITTEE REPORTS

No Board action taken at this time.

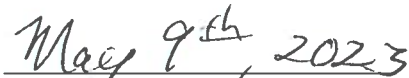
UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, May 9, 2023, at 8:00 AM.

ADJOURNMENT

Motion by Wilson and seconded by Petersen to adjourn the meeting at 9:40 AM.


Secretary


Date