



# Chisago Soil & Water Conservation District

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Phone (651) 674-2333 [www.chisagoswcd.org](http://www.chisagoswcd.org)

May 9, 2023

## REGULAR BOARD MEETING MINUTES

The May Board meeting of the Chisago Soil and Water Conservation District was convened on May 9, 2023 at the North Branch Area Library, 6355 379th Street, North Branch, MN 55056. Chair Birkholz called the meeting to order at 8:00 AM.

### ATTENDANCE

Supervisors present: Jim Birkholz, David Tollberg and Justin Wilson

Supervisors absent: Roland Cleveland and Lance Petersen

Staff: SWCD Administrator Craig Mell and NRCS District Conservationist Megan Lindberg

### AGENDA

Motion by Wilson and seconded by Tollberg to approve the agenda as presented. Motion carried.

### CONSENT AGENDA

Motion by Birkholz and seconded by Wilson to approve the Consent Agenda as presented. Motion carried.

### CORRESPONDENCE

Motion by Wilson and seconded by Tollberg to approve supervisors and staff to attend the following SWCD meetings:

- MASWCD Area IV business meeting and tour, June 13<sup>th</sup>
- Lower St. Croix Watershed Partnership “An Evening in the Prairie – A Walking Tour Series” – May 9, July 11, and September 26
- Lower St. Croix Watershed Partnership “Workshop on the Water”, June 27<sup>th</sup>

Motion carried.

### STAFF/SUPERVISOR REPORTS

NRCS District Conservationist Megan Lindberg and Administrator Mell reviewed the NRCS and SWCD activities of the past month. No board action taken at this time.

### COST SHARE PROGRAMS

#### Cost Share Request – CWF Soil Health Grant

Motion by Wilson and seconded by Tollberg to approve the following six cost share request for FY22 CWF Lower St. Croix Soil Health grant funds:

1) Contract #: CWF SH C 23-02

- Conservation Practice: 329 Residue and Tillage Management No-Till
- Total Acres: 200 acres per year (3-year contract)
- Cost Share Requested: \$12,000 FY22 LSC Soil Health Grant (C22-7318)
- Contract Expiration Date: December 31, 2025
- Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD

- 2) Contract #: CWF SH C 23-03
  - Conservation Practice: 340 Cover Crops
  - Total Acres: 80 acres per year (3-year contract)
  - Cost Share Requested: \$12,000 FY22 LSC Soil Health Grant (C22-7318)
  - Contract Expiration Date: December 31, 2025
  - Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD
- 3) Contract #: CWF SH C 23-04
  - Conservation Practice: 512 Pasture and Hayland Planting
  - Total Acres: 16.2 acres
  - Cost Share Requested: \$2,430 FY22 LSC Soil Health Grant (C22-7318)
  - Contract Expiration Date: December 31, 2024
  - Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD
- 4) Contract #: CWF SH C 23-05
  - Conservation Practice: 327 Conservation Cover (Pollinator Species)
  - Total Acres: 5 acres
  - Cost Share Requested: \$2,500 FY22 LSC Soil Health Grant (C22-7318)
  - Contract Expiration Date: November 30, 2023
  - Technical Representative: Mary Jo Youngbauer, Chisago SWCD
- 5) Contract #: CWF SH C 23-07
  - Conservation Practice: 329 Residue and Tillage Management No-Till
  - Total Acres: 79.8 acres per year (3-year contract)
  - Cost Share Requested: \$4,788 FY22 LSC Soil Health Grant (C22-7318)
  - Contract Expiration Date: December 31, 2025
  - Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD
- 6) Contract #: CWF SH C 23-08
  - Conservation Practice: 327 Conservation Cover (Pollinator Species)
  - Total Acres: 5.4 acres
  - Cost Share Requested: \$2,700 FY22 LSC Soil Health Grant (C22-7318)
  - Contract Expiration Date: November 30, 2023
  - Technical Representative: Mary Jo Youngbauer, Chisago SWCD

Motion carried.

### **Cost Share Request – LSC WBIF Enhanced Street Sweeping Program**

Motion by Tollberg and seconded by Wilson to approve the following two flat rate cost share request for LSC WBIF grant funds:

- 1) Contract #: LSC WBIF NS Urban 23-01
  - Conservation Practice: Enhanced Street Sweeping
  - Total Miles: 50 miles per year (3-year contract)
  - Cost Share Requested: \$15,000 FY23 WBIF – Lower St. Croix Watershed Partnership grant
  - Contract Expiration Date: November 30, 2025
  - Technical Representative: Casey Thiel, Chisago SWCD
- 2) Contract #: LSC WBIF NS Urban 23-02
  - Conservation Practice: Enhanced Street Sweeping
  - Total Miles: 50 miles per year (3-year contract)
  - Cost Share Requested: \$15,000 FY23 WBIF – Lower St. Croix Watershed Partnership grant
  - Contract Expiration Date: November 30, 2025
  - Technical Representative: Mike Sandager, Comfort Lake Forest Lake Watershed District

Motion carried.

### **Cost Share Request – CWF Direct Drainage to the St. Croix River Watershed**

Motion by Wilson and seconded by Tollberg to approve the following cost share request for CWF Direct Drainage to the St. Croix River Watershed grant funds:

1) Contract #: DDStC 21-11

- Conservation Practice: water and sediment control basin
- Project Completion Date: November 30, 2023
- Total Project Cost: \$16,000
- Approved Cost-Share Amount: \$13,000 FY21 CWF Direct Drainage to the St. Croix grant funds
- Technical Representative: NRCS

Motion carried.

### **Cost Share Contract Cancellation**

Motion by Tollberg and seconded by Wilson to cancel contract # LSC WBIF AGNS 21-04. Motion carried.

### **OLD BUSINESS**

No Board action taken at this time.

### **NEW BUSINESS**

#### **Lower St. Croix Watershed Partnership**

##### ***Partner Agreement Amendment***

Motion by Wilson and seconded by Tollberg to authorize Administrator Mell to finalize an amendment to the Lower St. Croix One Watershed, One Plan 2021 Watershed Based Implementation Funding (BWSR Grant Agreement C21-4732) sub-agreement (#2021-04-01) between the Chisago Soil and Water Conservation District and the Washington Conservation District as follows:

- Activity 3: Shared Services Educator (~~\$125,000~~, not to exceed \$150,000)

Motion carried.

#### **Lower St. Croix Watershed Partnership**

##### ***Partner Statement of Work***

Motion by Tollberg and seconded by Wilson to approve the project list recommended by the Lower St. Croix Watershed Partnership Steering Committee on April 26<sup>th</sup> and to authorize Administrator Mell to finalize and sign Master Grant Sub-Recipient Agreement Statement of Work(s) with the following Lower St. Croix Watershed Partnership members:

1) Washington Conservation District

- Activity: 3 Non-Structural Urban BMP Implementation
- Description of Project: City of Afton
- Grant Funds Requested: \$13,395

2) Washington Conservation District

- Activity: 3 Non-Structural Urban BMP Implementation
- Description of Project: MSCWMO Communities (Bayport, Baytown Township, Lakeland, Lakeland Shores, Lake St. Croix Beach, Oak Park Heights, St. Mary's Point, and West Lakeland Township)
- Grant Funds Requested: \$45,000

Motion carried.

**Comprehensive Watershed Management Plan Adoption**

Motion by Tollberg and seconded by Wilson to approve resolution 2023-05-01 to adopt the Rum River Comprehensive Watershed Management Plan and resolution 2023-05-02 to adopt the Snake River Comprehensive Watershed Management Plan.

**Resolution # 2023-05-01**

**Resolution to Support**

**Adoption of the Rum River Comprehensive Watershed Management Plan**

**WHEREAS**, Chisago Soil and Water Conservation District (SWCD) has been notified by the Minnesota Board of Water and Soil Resources that the Rum River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.101, Subdivision 14 and Board Resolution #18-14; and

**WHEREAS**, the Rum River Comprehensive Local Water Management Plan includes a map and description of the soil classifications within the County; and

**WHEREAS**, the Rum River Comprehensive Local Water Management Plan identifies the areas within the County where surface water, ground water, natural resources, and other related water quality problems are the most severe; and

**WHEREAS**, the Rum River Comprehensive Local Water Management Plan identifies high priority erosion, sedimentation, and water quality problems in accordance with BWSR rules and guidelines; and

**WHEREAS**, the Comprehensive Watershed Management Plan replaces the Chisago County Water Plan for County purposes for the area of the county identified within the Plan.

**NOW THEREFORE BE IT RESOLVED** the Board of Supervisors of Chisago SWCD, Minnesota, adopts the Rum River Comprehensive Local Water Management Plan as its Comprehensive Plan within the Rum River Watershed for the time period of 2022 to 2032.

**Resolution # 2023-05-02**

**Resolution to Adopt**

**the Snake River**

**Comprehensive Watershed Management Plan**

**WHEREAS**, the Chisago Soil and Water Conservation District has been notified by the Minnesota Board of Water and Soil Resources that the Snake River Comprehensive Watershed Management Plan has been approved (1/25/2023) according to Minnesota Statutes §103B.101, Subdivision 14 and Board Resolution #18-14:

**NOW; BE IT FURTHER RESOLVED** the Chisago Soil and Water Conservation District hereby adopts the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan. The Comprehensive Watershed Management Plan replaces the Chisago County Water Plan for SWCD purposes for the area of the county identified within the Plan.

Motion carried.

**USDA NRCS Cooperative Agreement**

Motion by Wilson and seconded by Tollberg to approve the USDA NRCS Cooperative Agreement for the planning and assessment phase (readiness phase) for the Lawrence Creek, Dry Creek and Direct Drainage to the St. Croix River Watersheds and to authorize Administrator Mell to sign all documents related to this Cooperative Agreement. Motion carried.

**MASWCD Call for Resolutions**

The Board discussed the 2023 MASWCD Call for Resolutions. No Board action taken at the time.

**Review of SWCD Bank Deposit Policy**

The Board reviewed the current SWCD Bank Deposit Policy. No Board action taken at the time.

**July Board Meeting Date**

The Board agreed to take action on this item at their June Board meeting. No Board action taken at the time.

**COMMITTEE REPORTS**

No Board action taken at this time.

**UPCOMING BOARD MEETING**

The next regular Board meeting is scheduled for Tuesday, June 13, 2023, at 8:00 AM.

**ADJOURNMENT**

Motion by Wilson and seconded by Tollberg to adjourn the meeting at 9:45 AM.

  
Secretary

6-13-23  
Date

