



Chisago Soil & Water Conservation District

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June 13, 2023

REGULAR BOARD MEETING MINUTES

The June Board meeting of the Chisago Soil and Water Conservation District was convened on June 13, 2023 at Pleasant Valley Orchard, 17325 Pleasant Valley Road, Shafer, MN 55074. Chair Birkholz called the meeting to order at 8:00 AM.

ATTENDANCE

Supervisors present: Jim Birkholz, Lance Petersen, David Tollberg and Justin Wilson
Staff: SWCD Administrator Craig Mell

AGENDA

Chair Birkholz requested to add discussion under New Business regarding the Supervisor Vacancy in District #2.

Motion by Wilson and seconded by Tollberg to approve the agenda with the addition of District #2 Supervisor Vacancy under New Business. Motion carried.

CONSENT AGENDA

Motion by Petersen and seconded by Tollberg to approve the Consent Agenda as presented. Motion carried.

CORRESPONDENCE

Motion by Wilson and seconded by Tollberg to approve up to two supervisors or staff to attend the MASWCD 2023-24 Leadership Institute. Motion carried.

STAFF/SUPERVISOR REPORTS

No board action taken at this time.

COST SHARE PROGRAMS

Project Certification – CWF Soil Health Grant

Motion by Petersen and seconded by Tollberg to approve the following five project certification and payment request:

- 1) Contract #: LSC WBIF AGNS 21-03
 - Conservation Practice: 329 Residue and Tillage Management Strip-Till
 - Total Acres: 100
 - Flat Rate Payment Requested: \$2,000 FY21 Lower St. Croix Watershed Based Implementation Funds
 - Payment #: one of three
 - Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD

- 2) Contract #: CWF SH C 23-01
 - Conservation Practice: 329 Residue and Tillage Management No-Till
 - Total Acres: 54.8
 - Flat Rate Payment Requested: \$1,096 FY22 LSC Soil Health Grant (C22-7318)
 - Payment #: one of three
 - Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD
- 3) Contract #: CWF SH C 23-02
 - Conservation Practice: 329 Residue and Tillage Management No-Till
 - Total Acres: 200 acres
 - Flat Rate Payment Requested: \$4,000 FY22 LSC Soil Health Grant (C22-7318)
 - Payment #: one of three
 - Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD
- 4) Contract #: CWF SH C 23-04
 - Conservation Practice: 512 Pasture and Hayland Planting
 - Total Acres: 16.2 acres
 - Flat Rate Payment Requested: \$2,430 FY22 LSC Soil Health Grant (C22-7318)
 - Payment #: one of one
 - Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD
- 5) Contract #: CWF SH C 23-07
 - Conservation Practice: 329 Residue and Tillage Management No-Till
 - Total Acres: 79.8 acres per year
 - Flat Rate Payment Requested: \$1,593.60 FY22 LSC Soil Health Grant (C22-7318)
 - Payment #: one of three
 - Technical Representative: Jacquelynn Olson and/or Jennifer Hahn, Chisago SWCD

Motion carried

Project Certification – CWF Direct Drainage to the St. Croix River Watershed

Motion by Wilson and seconded by Tollberg to approve the following two project certification and payment request:

- 1) Contract #: DDSStC 21-10
 - Conservation Practice: rock chute and a critical area planting
 - Total Project Cost: \$16,815
 - Approved Cost-Share Amount: \$12,979.53 FY21 CWF Direct Drainage to the St. Croix grant funds
 - Technical Representative: USDA NRCS
- 2) Contract #: DDSStC 21-09
 - Conservation Practice: water and sediment control basin
 - Total Project Cost: \$31,160
 - Approved Cost-Share Amount: \$23,095.29 FY21 CWF Direct Drainage to the St. Croix grant funds
 - Technical Representative: USDA NRCS

Motion carried

Project Certification – CWF Goose Creek Watershed

Motion by Tollberg and seconded by Wilson to approve the following three project certification and payment request:

- 1) Contract #: GCW 21-05
 - Conservation Practice: water and sediment control basin

- Total Project Cost: \$19,856
 - Approved Cost-Share Amount: \$12,598.68 FY21 CWF Goose Creek Watershed TMDL Implementation grant funds.
 - Technical Representative: USDA NRCS
- 2) Contract #: GCW 21-06
- Conservation Practice: water and sediment control basin
 - Total Project Cost: \$26,232
 - Approved Cost-Share Amount: \$16,030.20 FY21 CWF Goose Creek Watershed TMDL Implementation grant funds
 - Technical Representative: USDA NRCS
- 3) Contract #: GCW 21-07
- Conservation Practice: water and sediment control basin
 - Total Project Cost: \$16,016.25
 - Partial Cost-Share Payment #1: \$6,909.58 (approved January 10, 2023)
 - Final Cost-Share Payment: \$3,002.35 FY21 CWF Goose Creek Watershed TMDL Implementation grant funds.
 - Technical Representative: USDA NRCS

Motion carried

Project Certification – Lawns to Legumes Grant

Motion by Wilson and seconded by Petersen to approve the following project certification and payment request:

- 1) Contract #: L2L 22-11
- Conservation Practice: Shoreline Buffer
 - Cost Share Requested: \$2,282.99
 - \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - \$782.99 Chisago Lakes Lake Improvement District
 - Technical Representative: Jacquelynn Olson, Chisago SWCD

Motion carried

OLD BUSINESS

No Board action taken at this time.

NEW BUSINESS

Lower St. Croix Watershed Partnership – Partner Statement of Work

Motion by Tollberg and seconded by Wilson to approve the project list recommended by the Lower St. Croix Watershed Partnership Steering Committee on May 24th and to authorize Administrator Mell to finalize and sign Master Grant Sub-Recipient Agreement Statement of Work(s) with the following Lower St. Croix Watershed Partnership members:

- 1) Carnelian Marine St. Croix Watershed District
- Activity: 3 Non-Structural Urban BMP Implementation
 - Description of Project: City of Scandia Enhanced Street Sweeping Program
 - Grant Funds Requested: \$15,000
- 2) Carnelian Marine St. Croix Watershed District
- Activity: 3 Non-Structural Urban BMP Implementation
 - Description of Project: City of Marine on St. Croix Enhanced Street Sweeping Program
 - Grant Funds Requested: \$15,000

Motion carried.

Finance Committee Recommendation

Motion by Wilson and seconded by Petersen to approve the Chisago SWCD’s 2024 preliminary budget as presented on June 13, 2023 by the District Finance Committee. Motion carried.

July Board Meeting Date

Motion by Birkholz and seconded by Wilson to change the date of the July 11th board meeting to Tuesday, July 18th with a meeting start time of 8:00 AM, and a meeting location of the North Branch Area Library. Motion carried.

Chisago SWCD District #2 Supervisor Vacancy

The Board discussed the District #2 supervisor vacancy. No board action was taken at this time.

COMMITTEE REPORTS

No Board action taken at this time.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, July 18, 2023, at 8:00 AM the North Branch Area Library.

ADJOURNMENT

Motion by Wilson and seconded by Petersen to adjourn the meeting at 8:40 AM.


Secretary

7-18-23
Date