



Chisago Soil & Water Conservation District

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September 13, 2022 REGULAR BOARD MEETING MINUTES

The September Board meeting of the Chisago Soil and Water Conservation District was convened on September 13, 2022 at the North Branch Area Library, 6355 379th Street, North Branch, MN 55056. Vice Chair Cleveland called the meeting to order at 8:00 AM.

ATTENDANCE

Supervisors present: Roland Cleveland, Craig Mold, David Tollberg and Justin Wilson
Supervisors absent: Jim Birkholz
Staff: SWCD Administrator Craig Mell

AGENDA

Motion by Wilson and seconded by Mold to approve the agenda as presented. Motion carried.

CONSENT AGENDA

Motion by Mold and seconded by Tollberg to approve the Consent Agenda as presented. Motion carried.

CORRESPONDENCE/PUBLIC COMMENT

No board action taken at this time.

STAFF/SUPERVISOR REPORTS

Administrator Mell reviewed the SWCD and NRCS office activities of the past month. No board action taken at this time.

COST SHARE PROGRAMS

Cost Share Request – Structural BMPs

Motion by Wilson and seconded by Tollberg to approve the following three cost share request:

- 1) Applicant: Carol Hawkinson
 - Contract #: DDStC 21-08
 - Conservation Practice: 638 Water and Sediment Control Basin & 362 Diversion
 - Project Completion Date: June 30, 2023
 - Total Project Cost: \$28,000
 - Approved Cost-Share Amount: \$14,000 – 2021 Direct Drainage to the St. Croix CWF grant
 - Technical Representative: NRCS
- 2) Applicant: Richard Prahl
 - Contract #: CLW 19-09
 - Conservation Practice: 638 Water and Sediment Control Basin
 - Project Completion Date: November 30, 2022
 - Total Project Cost: \$10,000

- Approved Cost-Share Amount: \$10,000
 - \$8,000 FY19 CWF Chisago Lakes SRA
 - \$2,000 Chisago Lakes Lake Improvement District
 - Technical Representative: NRCS
- 3) Applicant: Pine View Shores Townhome Association
- Contract #: CLW 19-13
 - Conservation Practice: 570 Stormwater Runoff Control
 - Project Completion Date: December 30, 2022
 - Total Project Cost: \$20,000
 - Approved Cost-Share Amount: \$20,000
 - \$15,000 FY19 CWF Chisago Lakes SRA
 - \$5,000 Chisago Lakes Lake Improvement District
 - Technical Representative: Rebecca Nestingen, PE, Washington Conservation District

Motion carried

Cost Share Request – Nonstructural BMPs

Motion by Tollberg and seconded by Wilson to approve the following two cost share request:

- 1) Applicant: Cramaur Farm, LLC
 - Contract #: LSC WBIF AGNS 21-01
 - Conservation Practice: 340 Cover Crops
 - Cost Share Requested: \$6,000 FY21 Lower St. Croix Watershed Based Implementation Funds
 - Contract Expiration Date: December 31, 2024
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 2) Applicant: Jason May
 - Contract #: LSC WBIF AGNS 21-03
 - Conservation Practice: 329 Strip Tillage
 - Cost Share Requested: \$6,000 FY21 Lower St. Croix Watershed Based Implementation Funds
 - Contract Expiration Date: December 31, 2025
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD

Approved: Cleveland, Tollberg, Wilson. Disapprove: none. Abstention: Mold. Motion carried.

Project Certification

Motion by Mold and seconded by Tollberg to approve the following two project certification and payment.

- 1) Applicant: Gloria Borck
 - Contract #: DDStC 21-07
 - Conservation Practice: 410 Lined Waterway
 - Total Project Cost: \$22,515
 - Approved Cost-Share Amount: \$13,225.03 FY21 CWF Direct Drainage to the St. Croix grant funds
 - Technical Representative: NRCS
- 2) Applicant: Dan and Sally Swanson
 - Contract #: CLW 19-12
 - Conservation Practice: 410 Lined Waterway
 - Total Project Cost: \$14,840
 - Approved Cost-Share Amount: \$14,840

- \$10,000 FY19 CWF Chisago Lakes SRA
- \$4,840 Chisago Lakes Lake Improvement District
- Technical Representative: Rebecca Nestingen, PE, Washington Conservation District

Motion carried.

Lawns to Legumes Program

Motion by Wilson and seconded by Mold to approve the following two Lawns to Legumes practice certification and payment request:

- 1) Applicant: Dean Snyder, Center City
 - Contract #: L2L 20-30
 - Conservation Practice: Pocket Garden
 - Total Project Cost: \$3,427.71
 - Approved Cost Share Amount: \$1,252.71
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 2) Applicant: Chelsea Hanson, Lindstrom
 - Contract #: L2L 22-02
 - Conservation Practice: Pocket Garden
 - Total Project Cost: \$1,053.79
 - Approved Cost Share Amount: \$578.79
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD

Motion carried

Motion by Mold and seconded by Tollberg to approve the following five Lawns to Legumes cost share request:

- 1) Applicant: Kylie Osterbauer, Chisago City
 - Contract #: L2L 20-32
 - Conservation Practice: Pocket Garden
 - Cost Share Requested: \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - Contract Expiration Date: December 31, 2022
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 2) Applicant: Amy Harrison, Linn Lake
 - Contract #: L2L 20-33
 - Conservation Practice: Shoreline Buffer
 - Cost Share Requested: \$3,000
 - \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - \$1,500 Chisago Lakes Lake Improvement District
 - Contract Expiration Date: December 31, 2022
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 3) Applicant: Lorene Gray, South Center Lake
 - Contract #: L2L 22-06
 - Conservation Practice: Shoreline Buffer
 - Cost Share Requested: \$3,000
 - \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - \$1,500 Chisago Lakes Lake Improvement District
 - Contract Expiration Date: December 31, 2022
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 4) Applicant: Sandi Knutie, Lindstrom
 - Contract #: L2L 22-07

- Conservation Practice: Pocket Garden
 - Cost Share Requested: \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - Contract Expiration Date: May 31, 2023
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD
- 5) Applicant: Mary Kay Ripp
- Contract #: L2L 22-08
 - Conservation Practice: Pocket Garden
 - Cost Share Requested: \$1,500 Lawns to Legumes Demonstration Neighborhood Program
 - Contract Expiration Date: May 31, 2023
 - Technical Representative: Jacquelynn Kelzenberg, Chisago SWCD

Motion carried

Nonstructural Ag BMP Cost Share Program

Motion by Tollberg and seconded by Wilson to delegate the District Administrator until December 31, 2022, the authority to approve, deny and sign all cost share applications according to the policies and procedures established in the Chisago SWCD 2022 Cost Share Policies Handbook for nonstructural agricultural BMPs, practices include cover crops, residue and tillage management for no-till and strip till, and residue and tillage management for conservation tillage. Motion carried.

OLD BUSINESS

No board action taken at this time.

NEW BUSINESS

Lower St. Croix Watershed Partnership Consultant Agreement

Motion by Tollberg and seconded by Mold to authorize Administrator Mell to finalize a Lower St. Croix One Watershed, One Plan 2021 Watershed Based Implementation Funding (BWSR Grant Agreement C21-4732) sub-agreement between the Chisago Soil and Water Conservation District and the consulting firm of Emmons & Olivier Resources, Inc., for \$27,200 for the completion of the Sunrise River Watershed Pollutant Delivery Assessment. Motion carried.

Lower St. Croix Watershed Partnership Work Plan Budget Amendment

Motion by Tollberg and seconded by Mold to approve the July 25, 2022 Lower St. Croix Watershed Partnership Policy Committee recommendation to amend the FY21 LSC WBIF budget to allow funding of the SWWD and CLFLWD projects. Motion carried.

Lower St. Croix Watershed Partnership Implementation Program Policy Discussion

The Board discussed in length their concerns with the Lower St. Croix Watershed Partnership current format for partners requesting Watershed Based Implementation Funds. Several ideas that were discussed included:

- Establishing a maximum amount a partner can request.
- Establishing a funding timeline/process for partners to request funds.
- Allocating a set amount of funds for designated subwatersheds.
- Designate a set amount of funds for 10-year cost share projects vs. 25-year capital improvement projects.
- Recommend partners always seek funds from other sources first, ie. CWF grants, USDA Farm Program funds, etc.

Supervisor Birkholz will bring this list of recommendations to the September 26th Lower St. Croix Watershed Partnership Policy Committee. No board action taken.

BWSR Grant Agreements

Motion by Wilson and seconded by Mold to approve the following MN Board of Water and Soil Resources grant agreements: FY23 Soil Health Cost Share Grant, the FY22 Clean Water Fund Soil Health Grant, the FY23 Buffer Implementation Grant and the FY23 SWCD Local Capacity Services Grant, and to designate District Administrator Mell as the District’s Authorized Representative to sign all documents related to these grant agreements. Motion carried.

COMMITTEE REPORTS

No board action taken at this time.

UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, October 11, 2022, at 8:00 a.m.

ADJOURNMENT

Motion by Tollberg and seconded by Wilson to adjourn the meeting at 9:20 AM.

Secretary

Date