

# Chisago Soil & Water Conservation District

38814 Third Avenue, North Branch, MN 55056  
Phone (651) 674-2333 [www.chisagoswcd.org](http://www.chisagoswcd.org)

## March 12, 2024 REGULAR BOARD MEETING MINUTES

The March Board meeting of the Chisago Soil and Water Conservation District was convened on March 12, 2024, at the North Branch Area Library, 6344 379<sup>th</sup> Street, North Branch, MN 55056. Chair Birkholz called the meeting to order at 8:05 AM.

### ATTENDANCE

Supervisors: Jim Birkholz, Rick Cedergren, Lance Petersen, David Tollberg and Justin Wilson  
Staff: SWCD Administrator Craig Mell

### AGENDA

Motion by Wilson and seconded by Tollberg to approve the agenda as presented. Motion carried.

### CONSENT AGENDA

Motion by Petersen and seconded by Wilson to approve the Consent Agenda. Motion carried.

### CORRESPONDENCE/PUBLIC COMMENT

No Board action taken at this time.

### STAFF/SUPERVISOR REPORTS

Administrator Mell reviewed the SWCD activities of the past month. No board action taken at this time.

### COST SHARE PROGRAMS

#### Clean Water Fund Soil Health Grant – Contract Amendment Request

Motion by Wilson and seconded by Cedergren to approve the following contract amendment request:

- 1) Contract #: CWF SH C 23-12
  - Conservation Practice: 327 Conservation Cover (Pollinator Species)
  - Total Acres: ~~7.2 acres~~ 7.7 acres
  - Cost Share Requested: ~~\$3,600~~ \$3,850 FY22 LSC Soil Health Grant (C22-7318)
  - Contract Expiration Date: November 30, 2025
  - Technical Representative: Mary Jo Youngbauer, Chisago SWCD

Motion carried.

#### Clean Water Fund Soil Health Grant – Cost Share Request

Motion by Tollberg and seconded by Petersen to approve the following flat-rate contract:

- 1) Contract #: CWF SH C 23-15
  - Conservation Practice: 327 Conservation Cover (Pollinator Species)
  - Total Acres: 1.5 acres
  - Cost Share Requested: \$750 FY22 LSC Soil Health Grant (C22-7318)
  - Contract Expiration Date: December 31, 2025

- Technical Representative: Jacquelynn Olson, Chisago SWCD
- Motion carried.

## OLD BUSINESS

No Board action taken at this time.

## NEW BUSINESS

### **Lower St. Croix Watershed Partnership FY23 WBIF Grant Amendment**

Administrator Mell provided an update to the Board on the status of the Lower St. Croix Watershed Partnership, including the FY23 WBIF supplemental grant funds and the FY25 WBIF grant metro convening group meeting. No Board action taken at this time.

### **Nonstructural Land Management Practices Cost Share Program Policy**

Motion by Wilson and seconded by Tollberg to delegate the District Administrator the authority until December 31, 2024, to approve, deny, and sign all nonstructural land management practices flat rate contract applications according to the policies and procedures established in the Chisago SWCD 2024 Cost Share Policies Handbook. Motion carried.

### **National Fish and Wildlife Foundation Partner Sub-Agreements**

Motion by Cedergren and seconded by Wilson to authorize Administrator Mell to finalize Sub-Agreements with SWCD partners in the Lower St. Croix Watershed Partnership to implement the task associated with our 2024 National Fish and Wildlife Foundation grant agreement, Grant ID 2007.24.080874. Motion carried.

## COMMITTEE REPORTS

No Board action taken at this time.

## UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, April 9, 2024, at 8:00 AM.

## STRATEGIC PLANNING SESSION

The Board convened for a strategic planning session. Those participating included:

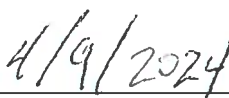
- Chisago SWCD Board members Jim Birkholz, Rick Cedergren, Lance Petersen, David Tollberg and Justin Wilson
- Chisago SWCD staff Susan Humble, Craig Mell, Jacquelynn Olson, Casey Thiel, and Mary Jo Youngbauer
- USDA NRCS staff Megan Lindberg and Jacob Furst
- Lower St. Croix Watershed Partnership staff Barbara Heitkamp
- Meeting facilitator Jason Weinerman

No board action taken at this time.

## ADJOURNMENT

Motion by Tollberg and seconded by Cedergren to adjourn the meeting at 2:45 PM.

  
Secretary

  
Date