



# Chisago Soil & Water Conservation District

38814 Third Avenue, North Branch, MN 55056  
Phone (651) 674-2333 [www.chisagoswcd.org](http://www.chisagoswcd.org)

June 11, 2024

## REGULAR BOARD MEETING MINUTES

The June Board meeting of the Chisago Soil and Water Conservation District was convened on June 11, 2024, at the North Branch Area Library, 6344 379<sup>th</sup> Street, North Branch, MN 55056. Chair Birkholz called the meeting to order at 8:14 a.m.

### ATTENDANCE

Supervisors: Jim Birkholz, Rick Cedergren, Lance Petersen, and Justin Wilson.

Supervisors absent: David Tollberg

Staff: SWCD District Administrator Craig Mell, SWCD

### AGENDA

Motion by Wilson and seconded by Cedergren to approve the agenda as presented. Motion carried.

### CONSENT AGENDA

Motion by Petersen and seconded by Wilson to approve the Consent Agenda. Motion carried.

### CORRESPONDENCE/PUBLIC COMMENT

Motion by Birkholz and seconded by Petersen to approve supervisors and staff attendance at the

- 1) MASWCD Area IV Summer Meeting and Tour, Thursday, June 27<sup>th</sup>, hosted by the Dakota SWCD.
- 2) MASWCD SWCD Governance 101 Training, July 16 & 17, Arrowwood Resort & Conference Center, Alexandria.

Motion carried.

Motion by Wilson and seconded by Petersen to approve Supervisor Cedergren to attend the MASWCD 2024-25 Leadership Institute. Motion carried.

### STAFF/SUPERVISOR REPORTS

District Administrator Mell reviewed the NRCS and SWCD activities of the past month. No board action taken at this time.

### COST SHARE PROGRAMS

#### Cost Share Request – Nonstructural Land Management Practices

Motion by Wilson and seconded by Cedergren to approve the following five conservation practice assistance contracts:

- 1) Applicant: Brad and Julie Greiman
  - Conservation Practice: Shoreline restoration
  - Cost Share Requested: \$2,500 Chisago Lakes Lake Improvement District Funds
  - Contract Expiration Date: November 30, 2024
  - Technical Representative: Casey Thiel, Chisago SWCD
- 2) Applicant: Contract #: GCW 24-01
  - Conservation Practice: 329 Residue and Tillage Management No-Till

- Total Acres: 80
- Cost Share Requested: \$4,800 FY23 2024 GCW TMDL Implementation (C24-0064)
- Contract Expiration Date: December 31, 2026
- Technical Representative: Jacquelynn Olson, Chisago SWCD

3) Applicant: Contract #: CLW 23-05

- Conservation Practice: 327 Conservation Cover (Pollinator Species)
- Total Acres: 6
- Cost Share Requested: \$3,000
  - \$2,000 FY23 Continued Implementation of BMPs in the Chisago Lakes Chain of Lakes Watershed (C23-4644)
  - \$1,000 FY24 National Fish and Wildlife Foundation Grant (2007.24.080874)
- Contract Expiration Date: November 30, 2025
- Technical Representative: Mary Jo Youngbauer, Chisago SWCD

4) Applicant: Contract #: DDSStC 23-03

- Conservation Practice: 327 Conservation Cover (Pollinator Species)
- Total Acres: 5.5
- Cost Share Requested: \$2,750 FY23 Priority BMP Implementation Targeting Lawrence Creek, Dry Creek, and Direct Drainage to the St. Croix River Phase II (C23-4644)
- Contract Expiration Date: November 30, 2025
- Technical Representative: Mary Jo Youngbauer, Chisago SWCD

5) Applicant: Contract #: DDSStC 23-04

- Conservation Practice: 327 Conservation Cover (Pollinator Species)
- Total Acres: 8
- Cost Share Requested: \$4,000
  - \$3,000 FY23 Priority BMP Implementation Targeting Lawrence Creek, Dry Creek, and Direct Drainage to the St. Croix River Phase II (C23-4644)
  - \$1,000 FY24 National Fish and Wildlife Foundation Grant (2007.24.080874)
- Contract Expiration Date: November 30, 2025
- Technical Representative: Mary Jo Youngbauer, Chisago SWCD

Motion carried.

Motion by Wilson and seconded by Cedergren to approve the following conservation practice assistance contract:

1) Contract #: DDSStC 23-05

- Conservation Practice: 512 Pasture and Hay Planting
- Total Acres: 11.7 acres
- Cost Share Requested: \$1,755 FY23 Priority BMP Implementation Targeting Lawrence Creek, Dry Creek, and Direct Drainage to the St. Croix River Phase II (C23-4644)
- Technical Representative: Mary Jo Youngbauer, Chisago SWCD

Motion carried.

**Project Certification – Nonstructural Land Management Practices**

Motion by Petersen and seconded by Wilson to approve the following five project certification and payment request:

1) Applicant: Contract #: CWF SH C 23-11

- Conservation Practice: 329 Residue and Tillage Management No-Till
- Total Acres: 25 acres

- Cost Share Requested: \$500 FY22 LSC Soil Health Grant (C22-7318)
  - Payment #: one of three
  - Technical Representative: Jacquelynn Olson, Chisago SWCD
- 2) Applicant: Contract #: CWF SH C 23-14
- Conservation Practice: 327 Conservation Cover (Pollinator Species)
  - Total Acres: 13.1 acres
  - Cost Share Requested: \$6,550
    - \$4,000 FY22 LSC Soil Health Grant (C22-7318)
    - \$2,550 FY24 National Fish and Wildlife Foundation Grant (2007.24.080874)
  - Payment #: one of one
  - Technical Representative: Mary Jo Youngbauer, Chisago SWCD
- 3) Applicant: Contract #: CWF SH C 23-02
- Conservation Practice: 329 Residue and Tillage Management No-Till
  - Total Acres: 200 acres
  - Cost Share Requested: \$4,000 FY22 LSC Soil Health Grant (C22-7318)
  - Payment #: two of three
  - Technical Representative: Jacquelynn Olson, Chisago SWCD
- 4) Applicant: Contract #: CWF SH C 23-07
- Conservation Practice: 329 Residue and Tillage Management No-Till
  - Total Acres: 79.7 acres
  - Cost Share Requested: \$1,593.60 FY22 LSC Soil Health Grant (C22-7318)
  - Payment #: two of three
  - Technical Representative: Jacquelynn Olson, Chisago SWCD
- 5) Applicant: Contract #: CWF SH C 23-13
- Conservation Practice: 329 Residue and Tillage Management No-Till
  - Total Acres: 41.4 acres
  - Cost Share Requested: \$828 FY22 LSC Soil Health Grant (C22-7318)
  - Payment #: one of three
  - Technical Representative: Jacquelynn Olson, Chisago SWCD

Motion carried.

### **Contract Amendment**

Motion by Petersen and seconded by Cedergren to approve the following contract amendment:

- 1) Contract #: GCW 21-12
- Conservation Practice: water and sediment control basin, underground outlet, and a lined waterway/outlet.
  - Project Completion Date: November 30, 2024
  - Total Project Cost: \$11,000
  - Approved Cost-Share Amount: ~~\$5,000~~ \$10,976.50 CWF Goose Creek Watershed TMDL Implementation grant funds
  - Technical Representative: USDA NRCS

Motion carried.

### **OLD BUSINESS**

No Board action taken at this time.

## NEW BUSINESS

### Lower St. Croix Watershed Partnership Master Grant Sub-Recipient Agreement Statement of Work

Motion by Wilson and seconded by Petersen to approve the project list recommended by the Lower St. Croix Watershed Partnership Steering Committee on May 22<sup>nd</sup> and to authorize Administrator Mell to finalize and sign a Master Grant Sub-Recipient Agreement Statement of Work with the following Lower St. Croix Watershed Partnership member:

- 1) Carnelian Marine St. Croix Watershed District
  - a) Activity: 7 Technical/Engineering Assistance
  - b) Description of Project: Mill Stream Restoration Design
  - c) Grant Funds Requested: \$30,000 FY23 WBIF Lower St. Croix Watershed Partnership (C23-0735)

Motion carried.

### Finance Committee Recommendation

Motion by Wilson and seconded by Cedergren to approve the Chisago SWCD's 2025 preliminary budget as presented on June 11, 2024, by the District Finance Committee. Motion carried.

### BWSR Soil Health Grant

Administrator Mell provided the Board with an update on the BWSR 2024 Soil Health Grants. No Board action taken at this time.

### Building Lease

Administrator Mell provided the Board with an update on the status of our building lease. No Board action taken at this time.

### SWCD Logo

Administrator Mell provided the Board with an update on the new Chisago County logo. No Board action taken at this time.

### August Board Meeting Date

Motion by Cedergren and seconded by Wilson to approve changing the date of the August 2024 Chisago SWCD Board meeting from Tuesday, August 13<sup>th</sup> to Tuesday, August 6<sup>th</sup> at 8:00 a.m. at the North Branch Area Library. Motion carried.

## COMMITTEE REPORTS

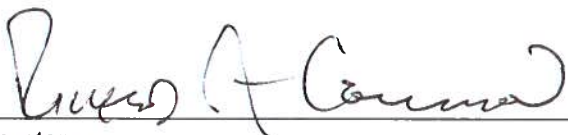
No Board action taken at this time.

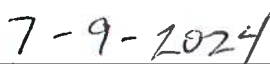
## UPCOMING BOARD MEETING

The next regular Board meeting is scheduled for Tuesday, July 9, 2024, at 8:00 a.m.

## ADJOURNMENT

Motion by Petersen and seconded by Cedergren to adjourn the meeting at 9:21 a.m.

  
Secretary

  
Date