



# Chisago Soil & Water Conservation District

38814 Third Avenue, North Branch, MN 55056  
Phone (651) 674-2333 [www.chisagoswcd.org](http://www.chisagoswcd.org)

## August 6, 2024 REGULAR BOARD MEETING MINUTES

The August Board meeting of the Chisago Soil and Water Conservation District was convened on August 6, 2024, at the North Branch Area Library, 6344 379<sup>th</sup> Street, North Branch, MN 55056. Vice Chair Wilson called the meeting to order at 8:00 a.m.

### ATTENDANCE

Supervisors: Rick Cedergren, Lance Petersen, David Tollberg, and Justin Wilson.  
Staff: Craig Mell (SWCD), Megan Lindberg (NRCS, partial attendance), Brian Steffan (NRCS, remote, partial attendance)  
Supervisors absent: Jim Birkholz

### AGENDA

Motion by Petersen and seconded by Cedergren to approve the agenda after moving agenda items 8f) Office Space and 8g) NRCS Cooperative Agreement to agenda item 5b and 5c. Motion carried.

### CONSENT AGENDA

Motion by Tollberg and seconded by Petersen to approve the Consent Agenda. Motion carried.

### CORRESPONDENCE/PUBLIC COMMENT

Motion by Petersen and seconded by Tollberg to approve Supervisor attendance at the September 16<sup>th</sup> CLLID/SWCD tour and the September 18<sup>th</sup> Field Day at the Rochel Farm. Motion carried.

### STAFF/SUPERVISOR REPORTS

District Conservationist Lindberg and District Administrator Mell reviewed the NRCS and SWCD activities of the past month. No board action taken at this time.

#### Office Space

Administrator Mell provided the Board with an update regarding the search for new office space to lease. No Board action taken at this time.

#### NRCS Cooperative Agreement

Motion by Tollberg and seconded by Wilson to approve the USDA NRCS Unfunded Cooperative Agreement # N2725UCA0002438 effective June 1, 2024, through June 1, 2027. Motion carried.

Motion by Cedergren and seconded by Petersen to authorize Administrator Mell to work with the USDA NRCS to finalize a multi-year Funded Cooperative Agreement for SWCD education and outreach activities. Motion carried.

## **COST SHARE PROGRAMS**

### **Project Certification – Nonstructural Practices**

Motion by Tollberg and seconded by Petersen to approve the following three project certifications:

- 1) Contract #: NFWF 24 C3
  - Conservation Practice: 327 Conservation Cover (Pollinator Species)
  - Total Acres: 1.1 acres
  - Flat Rate Payment: \$550 FY24 National Fish and Wildlife Foundation Grant (2007.24.080874)
  - Technical Representative: Mary Jo Youngbauer, Chisago SWCD
- 2) Contract #: DDSStC 23-03
  - Conservation Practice: 327 Conservation Cover (Pollinator Species)
  - Total Acres: 5.5
  - Flat Rate Payment: \$2,750 FY23 Priority BMP Implementation Targeting Lawrence Creek, Dry Creek, and Direct Drainage to the St. Croix River Phase II (C23-4644)
  - Technical Representative: Mary Jo Youngbauer, Chisago SWCD
- 3) Contract #: DDSStC 23-04
  - Conservation Practice: 327 Conservation Cover (Pollinator Species)
  - Total Acres: 8
  - Flat Rate Payment: \$4,000
    - \$3,000 FY23 Priority BMP Implementation Targeting Lawrence Creek, Dry Creek, and Direct Drainage to the St. Croix River Phase II (C23-4644)
    - \$1,000 FY24 National Fish and Wildlife Foundation Grant (2007.24.080874)
  - Technical Representative: Mary Jo Youngbauer, Chisago SWCD

Motion carried.

### **Cost Share Request – Structural Practices**

Motion by Cedergren and seconded by Petersen to approve the following cost share request:

- 1) Contract #: GCW 24-05
  - Conservation Practice: water and sediment control basin, underground outlet, and a lined waterway outlet.
  - Project Completion Date: November 30, 2026
  - Total Project Cost: \$12,000
  - Approved Cost-Share Amount: \$5,000 CWF 2024 GCW TMDL Implementation grant funds (C24-0064)
  - Technical Representative: USDA NRCS

Motion carried.

Motion by Cedergren and seconded by Tollberg to approve the following three cost share request:

1. Contract #: GCW 24-02
  - Conservation Practice: water and sediment control basin, underground outlet, and a lined waterway outlet.
  - Project Completion Date: November 30, 2026
  - Total Project Cost: \$21,000
  - Approved Cost-Share Amount: \$15,000 CWF 2024 GCW TMDL Implementation grant funds (C24-0064)
  - Technical Representative: USDA NRCS

2. Contract #: GCW 24-03
  - Conservation Practice: water and sediment control basin, diversion, underground outlet, and a lined waterway outlet.
  - Project Completion Date: November 30, 2026
  - Total Project Cost: \$13,000
  - Approved Cost-Share Amount: \$10,000 CWF 2024 GCW TMDL Implementation grant funds (C24-0064)
  - Technical Representative: USDA NRCS
  
3. Contract #: GCW 24-04
  - Conservation Practice: water and sediment control basin, underground outlet, and a lined waterway outlet.
  - Project Completion Date: November 30, 2026
  - Total Project Cost: \$20,000
  - Approved Cost-Share Amount: \$12,000 CWF 2024 GCW TMDL Implementation grant funds (C24-0064)
  - Technical Representative: USDA NRCS

Motion carried.

**OLD BUSINESS**

No Board action taken at this time.

**NEW BUSINESS**

**Lower St. Croix Watershed Partnership**

Administrator Mell provided the Board with an update on the FY25 LSC WBIF draft budget and the status of the open Agronomist Outreach Specialist position. No Board action taken at this time.

**MN SWCD Aid Resolution**

Motion by Tollberg and seconded by Petersen to adopt Resolution 20240801 titled *Chisago Soil and Water Conservation District (SWCD) 2024 Guidelines on the use of SWCD Aid Payments* as presented. Motion carried.

**CWF Grant Applications**

Motion by Cedergren and seconded by Tollberg to approve staff submitting the following three FY25 Clean Water Fund grant application to the MN Board of Water and Soil Resources prior to the upcoming August 22<sup>nd</sup> deadline:

1. Chisago Lakes Chain of Lakes Watershed TMDL Implementation
2. East Rush Lake Phosphorus Sourcing and Management Plan
3. Chisago County Regionally Significant Lakes Internal Loading Analyses

Motion carried

**2024 Outstanding Conservationist**

Motion by Tollberg and seconded by Wilson to name Kevin Rochel the Chisago SWCD Outstanding Conservationist for 2024. Motion carried.

**BWSR Soil Health Grant**

Administrator Mell provided the Board with an update on the BWSR 2024 Soil Health Grants. No Board action taken at this time.

**September Board Meeting Location**

Motion by Petersen and seconded by Tollberg to approve changing the location of the September 10, 2024, Chisago SWCD Board meeting from the North Branch Area Library to Pleasant Valley Orchard, 17325 Pleasant Valley Rd, Shafer, MN 55074. Motion carried.

**COMMITTEE REPORTS**

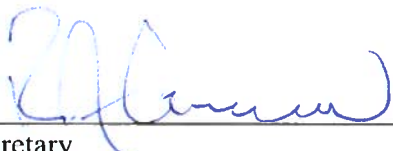
No Board action taken at this time.

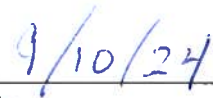
**UPCOMING BOARD MEETING**

The next regular Board meeting is scheduled for Tuesday, September 10, 2024, at 8:00 a.m.

**ADJOURNMENT**

Motion by Wilson and seconded by Petersen to adjourn the meeting at 9:45 a.m.

  
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Secretary

  
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Date