



Chisago Soil & Water Conservation District

38814 Third Avenue, North Branch, MN 55056
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October 30, 2024 SPECIAL BOARD MEETING MINUTES

A special meeting of the Chisago Soil and Water Conservation District was convened on October 30, 2024, at the North Branch Area Library, 6344 379th Street, North Branch, MN 55056. Chair Birkholz called the meeting to order at 8:00 a.m.

ATTENDANCE

Supervisors: Jim Birkholz, Rick Cedergren, Lance Petersen, David Tollberg, and Justin Wilson.
Staff: Craig Mell

AGENDA

Motion by Wilson and seconded by Cedergren to approve the agenda as presented. Motion carried.

NEW BUSINESS

SWCD Office Space Lease

Administrator Mell outlined two different lease options for office space with North Branch Retail, LLC. The main difference revolved around the buildout cost associated with the office space.

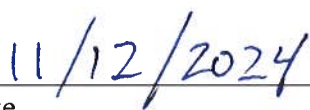
Motion by Wilson and seconded by Tollberg to approve a 5-year lease agreement commencing on February 15, 2025, for office space with North Branch Retail, LLC.; to pay all buildout cost associated with the new office space upfront; and to authorize Administrator Mell to sign all documents related to the lease agreement upon final review and approval by the Chisago County Attorney's Office. Motion carried.

ADJOURNMENT

Motion by Cedergren and seconded by Tollberg to adjourn the meeting at 8:20 a.m.



Secretary



Date